The North Annville Township Board of Supervisors met at the Union Water Works Fire Hall at 7:30 p.m. on December 8, 2025 for the purpose of a regular monthly meeting. All members were present. Also present was: see attached attendance sheet in minute book.

Clyde Meyer, Chairman, called the meeting to order at 7:30 p.m. Aaron Miller, Vice-Chairman, made a motion to adopt the November 10, 2025 meeting minutes as presented. Clyde 2nd the motion, motion carried. Clyde made a motion to adopt the November 10 Treasurer's Report as presented. Aaron 2nd the motion, motion carried. Adam Wolfe, Secretary-Treasurer, read all the bills for the month. Adam then made a motion to pay all bills as read. Aaron 2nd the motion, motion carried.

For the Police Report, Cleona Borough Police Chief Farneski stated that the Cleona Borough Police Dept. responded to 68 calls in North Annville Township during the month of November. Those 68 calls involved the issuance of 24 citations, six motor vehicle accidents, one burglary, several fire assists, a soliciting complaint and miscellaneous calls for trees. The Chief concluded by stating that the Cleona P.D. is currently down one vehicle as a result of a recent collision.

Next, Paul Bametzreider, Township Solicitor, reviewed the Lebanon County Planning Department's Clean Letter pertaining to the Daniel Kreider Subdivision Plan (Plan) and stated that the Plan merits approval by the Township. Clyde stated that two acres in Cleona Borough will be subdivided and conveyed to Mid Atlantic Interstate Transmission. After conveyance, the residual lands owned by Daniel Kreider, a portion of which lie in North Annville Township, will result in 72.16 acres. Clyde made a motion to approve the Daniel Kreider Subdivision Plan. Aaron 2nd the motion, motion carried.

For the next item of business, Ryan Trees, from RGS Associates on behalf of Lebanon Valley College (LVC), stated that he is part of the civil design team working on plans for the installation of 6,700 solar panels on 12 acres of a 112 acre LVC-owned parcel located west of North White Oak St. and south of Kreiderheim. Ryan continued by stating that part of the plans involve 5,000 square feet of grading within North Annville Township's existing sanitary sewer easement area and the placement of 2' - 4.5' of fill over top of the existing 8" sanitary sewer line, which currently sits at a depth of 6' - 6.5'. Paul stated that Rick Bolt is recommending the placement of topsoil within the sanitary sewer easement. Adam questioned the necessity of hiring an independent sewer engineer to review the plans on behalf of the Township, to which Paul replied that LVC should bear the cost of such an engineer. Clyde suggested that Paul draft a reimbursement agreement between North Annville Township and LVC. Aaron made a motion to hire Becker Engineering to review the LVC solar field plans and to have Paul draft a reimbursement agreement between North Annville Township and LVC. Clyde 2nd the motion, motion carried.

For matters pertaining to Nuisance Ordinance violations, Paul stated that he was able to send some notices requiring property owners to bring their properties into compliance. Adam stated that he met with Jim Houser at 1693 North State Route 934 and extended his compliance deadline to January 12, 2026. Jennifer Benoit stated that the property at 1762 Thompson Avenue currently resembles a junkyard. Clyde directed Paul to send a Nuisance Ordinance violation notice to the owner of 1762 Thompson Avenue. In response to Jennifer's question about the Township's ability to fine the property owner, Paul stated that the Township does indeed have

such an ability; however, it is ineffective. Paul continued by stating that the most effective way to achieve compliance is to obtain a court order allowing the Township to clean up the property and then place a lien against the property to recoup the Township's costs. With regard to the Howard Root property at 435 Kauffman Rd., Paul stated that he can prepare a zoning enforcement notice. Aaron suggested including a plot plan with a line drawn thru the property and a written description stating that nothing can be located in front of the line. Aaron made a motion to authorize Paul to send a zoning enforcement notice to Howard Root at 435 Kauffman Rd. Clyde 2nd the motion, motion carried. Jennifer Bomgardner stated that drug dealing, stray dogs and Nuisance Ordinance violations are all taking place on rental properties located at 510 Palmyra-Bellegrove Rd. & 520 Palmyra-Bellegrove Rd., both of which are across the street from her residence. Jennifer continued by stating that she has contacted the landowners, whose response was that they are unable to communicate directly with the tenants due to the involvement of a rental management company; however, she was told that the rental management company is working to evict the tenants. Aaron requested that Jennifer submit a letter, outlining the specific nature of the violation(s) occurring on each property, to the Township.

Next, at the suggestion of Jackie Buffenmeyer, Clyde authorized the discussion/adoption of the Fire Tax Resolution No. 6-2025 to occur prior to the discussion/adoption of the 2026 budget. Clyde stated that a 1.0 mill fire tax is being proposed for 2026, 2027 and 2028, at which point it would sunset on December 31, 2028. Tax revenue will be used strictly for the purchase of fire apparatus, not for supplies. In response to Jackie's question pertaining to a grant, Clyde sated that the Township applied for, but has not been approved for, a grant. In response to Bruce Buffenmeyer's question about the need for a fire tax, Aaron stated that a fire tax is the only way to generate sufficient funds for the purchase of fire apparatus. Doug Buffenmeyer suggested selling fire company buildings and constructing a regional fire department in the area of the Rutter's along Route 422 in South Annville Township. Bruce stated that a fire tax disproportionately affects farmers due to the amount of tax farmers are required to pay. In response to Jackie's concerns about transparency, it was stated that public discussions, pertaining to the merger of the two fire companies, an apparatus replacement plan and funding of the apparatus replacement plan, have been occurring at monthly Township meetings for the past two years. In response to Jackie's suggestion to increase the earned income tax percentage in lieu of implementing a fire tax, Adam stated that state law prohibits the Township from increasing the earned income tax percentage. Phil Binkley, Assistant Fire Co. Chief, stated that it is the Township, not the Fire Co., implementing a tax. J. R. Bomgardner suggested finding ways to keep the tax burden off of farmers. Brian Tshudy stated that he contacted state representatives and was told that a meeting was held to award grants, to which Aaron replied that the Township has not received any notice of grant award. Brian went on to say that the state legislature needs to take action to raise the cap on the earned income tax percentage then continued by stating that school districts are sucking the life out of property taxes. Brian concluded by stating that the community needs fire trucks more than fancy weight rooms. In response to Bruce's question pertaining to the number of fire trucks, Aaron stated that both of the existing fire engines are old and that call data shows the need for two tankers, one engine and one backup piece. Clyde stated that the frame on the Water Works fire engine is rusting out to the point that the truck will soon not pass state safety inspection. In response to Chanda Tshudy's question pertaining to

ownership of the fire trucks, Aaron stated that the Fire Co. owns the trucks, as there is a liability issue with the Township owning the trucks. In response to Chanda's question pertaining to the number of mutual aid calls, Phil Binkley stated that mutual aid is a reciprocal relationship, as very expensive equipment, such as ladder and rescue trucks, is brought into the Township thru mutual aid. Aaron stated that 2/3 - 3/4 of North Annville Fire Co. calls stay within North Annville Township. Wayne Tshudy stated that mutual aid accounted for half of the call volume for the year 2024. Jennifer Bomgardner suggested selling the Water Works property and then questioned why a new fire truck is being purchased vs. the purchase of a used fire truck. Clyde then listed the equipment which is currently housed in each of the two fire stations and stated that it becomes difficult to obtain replacement parts for old fire trucks. James Hoffman, Sr. stated that the creation of a regional fire department will result in North Annville Township giving away all of the existing fire apparatus and buildings, only to receive a bill each month over which the Township will have little to no control. Jim continued by stating that the Township and the Fire Co. are trying to avoid that particular scenario and concluded by stating that survival of the volunteer fire co. is key, as they are almost extinct. Jackie stated that she pays $23K per year in property taxes, to which Clyde replied that she will pay a lot more than what is being proposed if a paid fire department is put into place. Clyde continued by stating that the price of fire trucks has tripled since the COVID pandemic. Paul stated that state law currently caps a fire tax at 3 mills; however, a bill currently in the state legislature would raise the cap to 10 mills. Aaron stated that one mill will generate approx. $200K in revenue and that paid fire service will cost a lot more. Aaron made a motion to adopt Resolution No. 6-2025, for the purpose of levying a 1.0 mill fire tax in the years 2026, 2027 & 2028. Clyde 2nd the motion, motion carried.

Next, Adam stated that the 2026 final budget is the same as the 2026 preliminary budget and made a motion to adopt the 2026 final budget. Aaron 2nd the motion, motion carried. See budget for further details.

Next on the agenda, Paul presented the fifth addendum to the Police Services Contract between North Annville Township and Cleona Borough and stated that it was approved by Cleona Borough Council last week. Annual charges for service will be as follows: 2026 - $102K; 2027 - $108K; 2028 - $114K. Clyde made a motion to approve the Police Services Contract for the years 2026, 2027 & 2028. Aaron 2nd the motion, motion carried.

For the next item of business, Clyde made a motion to approve the 10/1/2025 - 9/30/2026 Stray Housing Agreement with the Lebanon Co. Humane Society, at a cost of $50.00 per animal. Aaron 2nd the motion, motion carried. It was noted that North Annville Township does not pay for stray cats to be taken to the Humane Society.

Next, Clyde read the list of meeting dates for the year 2026, which will follow the same historical structure, with the Planning Commission meeting at 7:30 p.m on the first Monday of the month and the supervisors meeting at 7:30 p.m. on the second Monday of the month. See list of meeting dates on the Township's website for further details. Clyde made a motion to approve the list of 2026 meeting dates and authorize Adam to publicly advertise it. Aaron 2nd the motion, motion carried.

For matters pertaining to on-lot disposal system pumping violations, Paul stated that 44 properties are on the list as not yet having complied with the requirements of the 2025 pumping cycle. Paul stated that he will send letters to the owners of the non-compliant properties, with the

Township having the ability to pump the tank on properties whose owners ultimately choose not to comply with the pumping requirements. In response to Brian Tshudy's question pertaining to a potential five-year pumping cycle as opposed to the current three-year pumping cycle, the supervisors stated that they will make the necessary inquiries in the near future.

For the next item of business, Aaron made a motion to approve the list of North Annville Fire Co. members who have met the requirements for the Tax Year 2025 Earned Income Tax Credit. Clyde 2nd the motion, motion carried.

No Emergency Services Advisory Committee business was presented for discussion.

For the Fire Company Report, Phil Binkley, Assistant Chief, stated that the North Annville Fire Co. responded to 24 calls, held four training sessions, four fundraisers, four vehicle maintenance functions and logged 396.1 man hours during the month of November.

No business was presented for the Road Report.

No business was presented for the Planning Commission Report.

For the Zoning Hearing Board Report, it was noted that there are two upcoming hearings regarding requests for variance. There will be a hearing on December 11 and another hearing on January 7. See Township website for further details.

For public comment, Adam informed Rachel Plasterer and Randy Courchaine that comments to be discussed at monthly meetings can be submitted to the email address shown on the Township's website. Aaron stated that the Fire Co. is paying a portion of the cost of new fire apparatus and is also reducing the number of vehicles as well as purchasing less expensive vehicles. In response to Cindy Tshudy's question pertaining to stray animals, Clyde stated that the Township only pays for stray dogs, not stray cats. Chanda Tshudy stated that the population of hawks, which eat rodents, cats, etc., is increasing, after disappearing around 2020.

There being no further business, Aaron made a motion to adjourn the meeting at 9:09 p.m. Adam 2nd the motion, motion carried.

Respectfully submitted,

Adam D. Wolfe

Adam D. Wolfe, Secretary

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|---|---|---|---|
| Treasurer's Report: | | | |
| Balance in State Fund November 10, 2025 | | | $796,715.31 |
| Receipts: Fulton Bank (FB) GIC Interest | | $6.82 | |
| PLGIT Interest | | 12.23 | |
| PLGIT Reserve Interest | | 2,567.78 | $2,586.83 |
| Balance after receipts: | | | $799,302.14 |
| Disbursements: | | | |
| CK#: 465 | Starner Excavating | $3,495.00 | $3,495.00 |
| Balance in State Fund December 8, 2025 | | | $795,807.14 |
| | | | |
| Balance in General Fund November 10, 2025 | | | $940,483.42 |
| Receipts: Cleona Borough | | $307.62 | |
| Recorder of Deeds | | 788.90 | |
| District Court | | 64.00 | |
| State Police Fines | | 776.92 | |
| FB GIC Interest | | 34.91 | |
| PLGIT Interest | | 134.35 | |
| PLGIT Reserve Interest | | 2,666.62 | |
| Keystone Municipal Collections | | 10,533.29 | $15,306.61 |
| Balance after receipts: | | | $955,790.03 |
| Disbursements: | | | |
| CK#: 6685 | Leffler Energy | $312.21 | |
| 6686 | Pennsylvania American Water | 19.66 | |
| 6687 | North Annville Fire Company | 160.00 | |
| 6688 | Jonestown Ag Supply | 113.52 | |
| 6689 | Cedar Run Trucking, LLC | 800.00 | |
| 6690 | Borough of Cleona | 8,118.30 | |
| 6691 | T & W Traffic Control | 2,580.00 | |
| 6692 | Starner Excavating | 3,885.00 | |
| 6693 | Stratix Systems | 56.00 | |
| 6694 | Lebanon Co. Humane Society | 100.00 | |
| 6695 | Barley Snyder LLP | 2,907.50 | |
| 6696 | James Hoffman | 150.00 | |
| 6697 | Paul DeShong | 125.00 | |
| 6698 | Gary Tshudy | 125.00 | |
| 6699 | Eric Brummer | 50.00 | |
| 6700 | Clyde Meyer | 43.93 | |
| 6701 | Aaron Miller | 43.93 | |
| 6702 | Adam Wolfe | 1,425.77 | |
| 6703 | Adam Wolfe | 1,312.50 | |
| 6704 | State Workers Insurance Fund | 1,064.00 | |
| EFT | Comcast Cable | 148.31 | |

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|---|---|---|
| EFT Met-Ed | 181.07 | |
| EFT IRS | 498.35 | $24,220.05 |
| Balance in General Fund December 8, 2025 | | $931,569.98 |

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|---|---|
| Balance in Public Sewer Fund November 10, 2025 | $25,100.24 |
| Receipts: none | |
| Disbursements: none | |
| Balance in Public Sewer Fund November 10, 2025 | $25,100.24 |

Summary:

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|---|---|
| State Fund | $795,807.14 |
| General Fund | 931,569.98 |
| Escrow Acct. | 3,448.80 |
| Public Sewer Fund | 25,100.24 |
| Total all Funds: | $1,755,926.16 |

Respectfully submitted,

Adam D. Wolfe

Adam D. Wolfe, Treasurer