The North Annville Township Board of Supervisors met at the Water Works Fire Hall at 7:30 p.m. on November 11, 2024 for the purpose of a regular monthly meeting. All members were present. Also present was: see attached attendance sheet in minute book.

Clyde Meyer, Chairman, called the meeting to order at 7:30 p.m. Aaron Miller, Vice-Chairman, made a motion to adopt the October 14, 2024 meeting minutes as presented in printed form. Clyde 2nd the motion, motion carried. Clyde then made a motion to adopt the October 14 Treasurer's Report as presented in printed form. Aaron 2nd the motion, motion carried. Adam Wolfe, Secretary-Treasurer, read all the bills for the month. Adam made a motion to pay all bills as read. Aaron 2nd the motion, motion carried.

For the Police Report, Cleona Borough Police Chief Farneski stated that the Cleona P.D. responded to a total of 73 calls, 16 of which were motor vehicle accidents, in North Annville Township during the month of October. Two traffic details were conducted, resulting in a total of 20 citations, with an overall total of 28 citations being issued for the month. The Chief continued by stating that he has been focusing on enforcement of the Clear Spring Rd. 43' trailer length restriction and recently stopped four trucks operated by Prime, Inc. He concluded by stating that he is seeing a definitive decrease in the number of trucks using Clear Spring Rd. and is trying to completely resolve the issue without coming down too hard on the truck drivers.

Next, Paul Bametzreider, Township Solicitor, stated that the Township has filed a short Counter Reply to Lebanon Solar's Reply Brief in the Commonwealth Court. Paul went on to say that all of the Briefs have been filed and the case now awaits an argument date of sometime in 2025 to be set by the Court.

For the next item of business, Aaron made a motion to approve the 2024-2025 Stray Housing Agreement (Agreement) between North Annville Township and the Humane Society of Lebanon County. The Agreement will pertain only to stray dogs, for which North Annville Township will be charged a fee of $50.00/dog. Clyde 2nd the motion, motion carried.

Next on the agenda, Clyde stated that Light-Heigel and Associates has submitted a proposal to prepare and submit North Annville Township's MS4 Notice of Intent and Waiver Application to DEP, at a cost of $3,750.00. North Annnville Township is currently operating under an MS4 waiver from DEP, which will expire on June 30, 2025. The intention of the supervisors is to apply for and hopefully receive a new five-year waiver from MS4 requirements. Aaron made a motion to approve the proposal from Light-Heigel & Associates. Clyde 2nd the motion, motion carried.

Next, Clyde stated that South Lebanon Township recently contacted multiple Lebanon Co. municipalities in order to determine if any municipalities are interested in pursuing a cable service franchise agreement with Verizon. Aaron stated that Verizon is less expensive than Comcast and provides better speed. Adam will inform South Lebanon Township that North Annville Township is interested in pursing a cable franchise agreement with Verizon.

Next, Adam read the preliminary 2025 budget. The preliminary budget shows a beginning general fund balance of $860,000, receipts of $666,980 and disbursements of $595,232, for an ending balance of $931,748. The expected beginning state fund balance is $746,000, with receipts of $143,718.99 and disbursements of $128,500, for an ending balance of $761,218.99. The expected beginning public sewer fund balance is $35,000, with receipts of $37,250 and disbursements of $39,500, for an ending balance of $32,750. The expected

beginning fire service capital fund balance is $115,500, with receipts of $4,620 and no disbursements, for an ending balance of $120,120. See budget for further details. Adam stated that the preliminary budget will be advertised and open for public comment between now and next month's meeting, when a final budget will be adopted. In response to Chanda Tshudy's questions, Adam stated that the donation to the Annville Free Library is expected to increase by $500.00 over the year 2024 donation amount and then Adam read a breakdown of line item 411.54 Contributions to Fire Co, Fuel & Fire Relief.

For the Emergency Services Advisory Committee Report, Brion Smoker stated that the fire companies are on track for the merger to be completed as of December 31. They are currently working on equipment cross training and will receive Quick Books training in mid-November.

For matters pertaining to the fire company box cards, Mark Sallada, Bellegrove Fire Co. Deputy Chief, stated that the fire chiefs met and condensed all of the existing fire company box card areas of North Annville Township into four new box card areas in order to, among other things, streamline operations for commanding officers. The Lebanon Co. Dept. of Emergency Services provided new assignment numbers and the chiefs strategically chose the proper equipment to be dispatched to each box card area for the various types of emergencies which could occur. Mark continued by stating that the new box cards were created with the best interest of the community in mind and will also accommodate daytime equipment and manpower needs. Mark is in the process of personally visiting each mutual aid company to inform them of the upcoming box card changes and encouraging each mutual aid company to think outside of the box. Mark also recently visited the County Planning Dept. in order to have the box card boundary lines redrawn in the County's dispatch system. In response to Aaron's question concerning the man hours invested in the creation of the new box cards, Mark stated that he has personally invested 40 hours in meetings with the chiefs and the County and is also investing an additional two hours in each meeting with a mutual aid department, which also includes Dauphin Co. departments. Aaron then extended a thank you to everyone involved with the fire co. merger process for the hard work and many hours that are being invested. Adam made a motion to approve the new North Annville Fire Co. Box Cards as presented to the supervisors, to be effective as of January 1, 2025. Clyde 2nd the motion, motion carried.

Next, Clyde read Resolution No. 4-2024, the purpose of which is to request $25,705.56 in Local Share Assessment funding from the Commonwealth Financing Authority, for the purpose of seeking a grant to purchase Bellegrove Fire Co. operational uniforms. Aaron made a motion to approve Resolution No. 4-2024. Clyde 2nd the motion, motion carried. Clyde then read Resolution No. 5-2024, the purpose of which is to request $475,000.00 in Local Share Assessment funding from the Commonwealth Financing Authority, for the purpose of seeking a grant to purchase a Union Water Works Fire Co. fire truck. Aaron made a motion to approve Resolution No. 5-2024. Clyde 2nd the motion, motion carried. Adam clarified that while the Township will apply for the grants in the name of the existing individual fire cos., the purpose of any items purchased will be to serve the merged North Annville Fire Co.

For the Fire Company Report, Keith Blauch, Bellegrove Fire Co. (BFC) Chief, stated that the BFC responded to a total of 22 incidents during the month of October. During the same time period, volunteers with the BFC were involved with a total of 48 activities, invested 516.39 man

hours and traveled 314 miles. Keith continued by stating that a County-wide burn ban is in effect until November 30, at which time the County will consult with local fire chiefs in order to determine whether or not to extend the burn ban for a longer period of time. Any burning will result in a fire department response followed by a fine.

For the Road Report, Clyde stated that Long's Tree Service cut down 12 dead trees along Valley Glen Rd. and 2 dead trees along Laurel Grove Rd. Road line painting has been completed and 4 of the 6 advance warning Clear Spring Rd. Trailer Length Restriction signs have been installed. Milling work on Clear Spring Rd. was performed by Nolt Paving.

For the Planning Commission Report, Aaron stated that the PC is working on revisions to the fence ordinance and is also waiting for net-metering solar ordinance suggestions from Lebanon Valley College.

For the Zoning Hearing Board (ZHB) Report, Paul stated that Judge Jones has upheld the ZHB's denial of Country Lane Furniture's request for a lot coverage variance.

For public comment, Adam clarified the breakdown of the Fire Company disbursement line item in the preliminary budget in response to Tammy Blauch's question and also clarified that the 2024 $100,000 general fund contribution to the fire service capital fund was not designated by the supervisors to be an automatically recurring contribution. Discussion was held concerning the need for fire apparatus funding, during which Adam stated that the supervisors would like to see the apparatus plan of the merged fire company in order to get a better handle on what future apparatus needs will look like and the funding requirements which will go along with it. Mark Sallada stated that more than $100,000 per year will be required as the cost of a new pumper tanker is now over $1 million. Tammy stated that the BFC did not use any money out of the apparatus fund to cover the cost of the new traffic unit vehicle which is currently being built. Mark stated that something will need to be done with Engine 7, as the last inspection report revealed multiple issues. In response to Jim Hoffman's question concerning a paving grant application for the parking lot at the Union Water Works Fire Co., Adam stated that the Township applied for, but did not receive, the grant. Jim then stated that millings should be added to the area where paving would have taken place and went on to say that the Union Water Works Fire Co. will obtain pricing on adding millings to the area in question before the end of this year.

There being no further business, Adam made a motion to adjourn the meeting at 8:19 p.m. Clyde 2nd the motion, motion carried.

Respectfully submitted,

Adam D. Wolfe, Secretary

Treasurer's Report:

Balance in State Fund October 14, 2024			$740,013.58
Receipts: Fulton Bank (FB) GIC Interest		$5.10	
PLGIT Interest		15.01	
PLGIT Reserve Interest		2,983.57	$3,003.68
Balance after receipts:			$743,017.26
Disbursements: none			
Balance in State Fund November 11, 2024			$743,017.26

Balance in General Fund October 14, 2024			$921,569.97
Receipts: Recorder of Deeds		$3,264.27	
Comcast Cable		6,946.92	
Timothy Cole		30.00	
FB GIC Interest		84.01	
PLGIT Interest		347.66	
PLGIT Reserve Interest		3,416.95	
Keystone Municipal Collections		49,215.48	$63,305.29
Balance after receipts:			$984,875.26
Disbursements:			
CK#: 6424	Miller & Bixler Auto Parts	$480.98	
6425	Leffler Energy	39.83	
6426	Pennsylvania American Water	45.72	
6427	State Workers Insurance Fund	945.00	
6428	Henry & Beaver	2,300.00	
6429	911 Rapid Response, LLC	495.96	
6430	DeAngelo Contracting Services	2,200.00	
6431	Long's Tree Service	4,600.00	
6432	Daniel B. Krieg	2,055.27	
6433	Humane Society of Lebanon Co.	100.00	
6434	Union Water Works Auxiliary	240.00	
6435	Starner Excavating	3,649.50	
6436	Barley Snyder LLP	5,660.86	
6437	Clyde Meyer	109.84	
6438	Aaron Miller	109.84	
6439	Adam Wolfe	1,436.38	
6440	Adam Wolfe	660.00	
6441	Borough of Cleona	7,604.46	
EFT	Comcast Cable	140.50	
EFT	Met-Ed	66.40	
EFT	PA U.C. Fund	1.06	
EFT	PA Dept. of Revenue	218.86	
EFT	IRS	505.54	$33,666.00
Balance in General Fund November 11, 2024			$951,209.26

Balance in Public Sewer Fund October 14, 2024		$28,807.19
Receipts: H.R. Weaver Family Realty	$5,204.88	$5,204.88
Balance after receipts:		$34,012.07
Disbursements: none		
Balance in Public Sewer Fund November 11, 2024		$34,012.07

Summary:

State Fund	$743,017.26
General Fund	951,209.26
Escrow Acct.	3,448.80
Public Sewer Fund	34,012.07
Total all Funds:	$1,731,687.39

Respectfully submitted,

Adam D. Wolfe, Treasurer