The North Annville Township Board of Supervisors met at the Water Works Fire Hall at 7:30 p.m. on July 8, 2024 for the purpose of a regular monthly meeting. All members were present. Also present was: see attached attendance sheet in minute book.

Clyde Meyer, Chairman, called the meeting to order at 7:30 p.m. Aaron Miller, Vice-Chairman, made a motion to approve the June 10, 2024 meeting minutes as presented in printed form. Clyde 2nd the motion, motion carried. Clyde then made a motion to adopt the June 10 Treasurer's Report as presented in printed form. Aaron 2nd the motion, motion carried. Adam Wolfe, Secretary-Treasurer, read all the bills for the month. Clyde made a motion to pay all bills as read. Adam 2nd the motion, motion carried.

For the Police Report, Cleona Borough Police Chief Farneski stated that the Cleona Police Dept. responded to a total of 55 calls in North Annville Township during the month of June and issued 13 citations for speeding. A bad motor vehicle accident on Route 934 north of Bellegrove resulted in multiple injuries. The Chief continued by stating that he charged the driver who lost stone on Route 934 near the intersection with Clear Spring Rd. In response to Ron Weber's question regarding Clear Spring Rd. trailer length restriction enforcement, the Chief stated that the Cleona Police Dept. can do a focused enforcement of the trailer length restriction after the ordinance is adopted by the supervisors.

Next, Alex Kauffman of Steckbeck Engineering presented subdivision and land development plans for Living Water Properties, located at 475 N. Weaber St. in Annville Township & North Annville Township. Alex stated that the property is the location of the former Candoris technology company, with the existing building being located in North Annville while the parking area and stormwater management facilities are located in Annville. The subdivision and land development plans involve the creation of a separate parcel where a storage unit facility will be constructed. No changes, other than a small amount of stormwater grading, will take place in North Annville. Alex presented a Clean Letter from the Lebanon Co. Planning Dept., NPDES approval as well as the third and final review letter from the Annville Township engineer. Alex continued by stating that he is seeking Annville Township's approval in August, while tonight he is seeking approval and signatures from North Annville Township. Paul Bametzreider, Township Solicitor, stated that he sees no problem with the North Annville supervisors approving the plans, as the North Annville supervisors previously approved the deferment of the stormwater review to Annville Township and Alex is in possession of a Clean Letter from the Lebanon Co. Planning Dept. After Paul answered stormwater-related questions from Chanda Tshudy, Aaron made a motion to approve the Living Water Properties subdivision and land development plans. Clyde 2nd the motion, motion carried.

For matters pertaining to Clear Spring Rd., Paul stated that the draft trailer length restriction ordinance has been revised in accordance with recommendations from Mark Henise and will be advertised for adoption at the August 12th supervisor's meeting. Paul continued by stating that, since the proposed roundabout and improvements involve a county-wide problem, Lebanon County will be the contracting party for the construction of the proposed roundabout. DHL will pay all of North Annville Township's expenses associated with the proposed roundabout, to include attorney and engineering fees. In response to Ron Weber's question about the installation of truck restriction signs, Paul stated that the signs will be installed in a matter of days after the ordinance is adopted. Adam stated that while signs will be initially installed on

Clear Spring Rd., PennDOT regulations prevent the Township from installing advance notice signs along Route 934 & Route 422 until the Township can prove to PennDOT that a problem exists and needs to be resolved. Mark Sallada stated that the trailer length restriction may be hard to enforce without advance notice signs on Route 934 & Route 422, to which Aaron replied that Lebanon City does not have advance notice signs for its designated snow emergency routes.

For the Emergency Services Advisory Committee Report, John Bachman stated that fire company merger-related insurance and accounting will be discussed at the July merger meeting. Brion Smoker stated that the Union Water Works Fire Co. (UWWFC) is hampering progress on the merger of the two fire companies and stated that it is imperative for the supervisors to let the fire cos. know if there will be a time frame for the merger. Ron Weber stated that a full audit is usually part of a merger, and he would like to see an audit since a fire tax is being requested. Brion responded by stating that he is a CPA and that the most an accounting firm will be able to offer in this situation is a comfort letter stating that nothing has occurred. Moving forward, tighter controls will be put into place, which will then lay the framework for an audit to be performed by an accounting firm. Ron stated that there's investment assets and questioned if the supervisors are comfortable with the financial reports that have been submitted. Brion stated that it's difficult to determine income and expenses with cash, especially in the case of the Bellegrove Fire Co. (BFC) Brion continued by stating that the UWWFC wants to engage Parks & Co. to perform an audit then went on to say that there's a disconnect between what happens at merger committee meetings and what happens at individual fire company meetings. Brion went on to say that the Township is going to have one fire company and savings will be realized on equipment but not operations. Ron stated that he is not 100% clear on the CD's, to which Brion replied that the detail is all there. Moving forward, an electronic accounting system will be put into place. Ron stated that he is concerned about where the "buckets" are and what is in them, as planning for capital outlays must take place. Ron estimated cash assets to be around $450,000, to which Brion replied that the actual number is higher than that. Aaron stated that he understands what Ron is requesting, but a cash-in, cash-out system is hard to track and the Township wants to support one fire company by next year. Brion responded by stating that participation from the UWWFC is essential in order for the merger to be effective as of Jan. 1, 2025. After discussion amongst the supervisors, Clyde stated that the Union Water Works Fire Co. must notify the supervisors by no later than August 12, 2024 whether or not the Union Water Works Fire Co. will be participating in the merger with the Bellegrove Fire Co. Paul stated that the Township has the authority to decide who responds to calls. If the North Annville Fire Co. is the designated company and the UWWFC doesn't participate in the merger, then the UWWFC will not have the ability to respond to calls in North Annville Township. Aaron stated that the intention is for there to be a new North Annville Fire Co. on January 1, 2025 and that will be the case with or without participation from the UWWFC. Aaron went on to say that the Township has provided considerable merger-related funding and desires to see the merger be successful. Larry Buffenmeyer stated that corruption can come with money in the bank and not just how many trucks are owned. Brion responded by stating that cash will be monitored from the time both companies agree to merge until December 31st. Jim Hoffman, UWWFC President, stated that the UWWFC wants an audit, especially due to a past circumstance they are aware of, where missing money could not be recouped due to the fact that the fire departments were no longer in

existence. Mark Sallada stated that BFC meetings are open to the public and are conducted in a manner very similar to the Township meetings. Mark continued by stating that the BFC performs a yearly internal audit, which an accountant has sat in on in the past. Ron stated that the BFC financial sheets are more formal than the UWWFC financial sheets. Mark stated that the BFC moves a lot of money around to get the best interest rates on savings. Joan Sallada stated that the BFC files taxes with the IRS and their numbers must come out to the penny. In response to Aaron's question concerning the timing for when the two cos. are considered to be merged, Brion stated that they already agreed to merge; however, the governance structure must be agreed upon and approved by both companies. Mark stated that the effective date would be January 1st, to which Aaron replied that January 1st gives time for audits, etc. to be performed. In response to Mark's question concerning whether or not the two existing companies need to dissolve, Brion stated that they first need to determine what they didn't do right with the merger and fix it.

For the Fire Company Report, Mark Sallada, BFC Deputy Chief, stated that the BFC responded to 18 calls during the month of June, bringing the yearly total to 113. 37 activities took place during June, for a yearly total of 250. 1,464.78 man hours were logged during June, for a yearly total of 3.636.67. Larry Buffenmeyer questioned whether or not the June hours include carnival volunteer hours, to which Mark replied "yes."

For the Road Report, Adam stated that hot mix patching has been completed.

For the Planning Commission (PC) Report, Brian Keck, Secretary, stated that the PC approved the Living Water Properties subdivision/land development plans at the July meeting.

For the Zoning Hearing Board (ZHB) Report, Jim Hoffman, Chairman, stated that the ZHB approved the Andrew Kreider Request for Variance, which pertained to the height of a front yard fence.

For public comment, Chanda Tshudy questioned the issue with the Kreider fence, to which Jim replied that a fence in front of the house can only be a maximum of 30" in height. The Kreider's issue with fence height involved the elevation of the house when compared to the elevation of the roadway. Jim continued by stating that neighbors spoke in support of granting the variance to the Kreiders, as a 30" high fence would be a hazard in their situation. Aaron stated that the current fence height regulations are a code issue which the Planning Commission is working on revising. Clyde stated that the Kreiders did not obtain a zoning permit prior to the initial construction of the fence.

There being no further business, Adam made a motion to adjourn the meeting at 8:28 p.m. Aaron 2nd the motion, motion carried.

Respectfully submitted,

Adam D. Wolfe

Adam D. Wolfe, Secretary

Treasurer's Report:			
Balance in State Fund June 10, 2024			$729,207.01
Receipts: Fulton Bank (FB) GIC Interest		$104.17	
PLGIT Interest		15.39	
PLGIT Reserve Interest		2,464.55	$2,584.11
Balance after receipts:			$731,791.12
Disbursements: none			
Balance in State Fund July 8, 2024			$731,791.12
Balance in General Fund June 10, 2024			$1,131,693.33
Receipts: Recorder of Deeds		$13,352.50	
Cleona Borough		352.50	
FB GIC Interest		135.57	
PLGIT Interest		343.50	
PLGIT Reserve Interest		3,730.89	
Keystone Municipal Collections		21,464.55	$39,379.51
Balance after receipts:			$1,171,072.84
Disbursements:			
CK#: 6359	Leffler Energy	$490.35	
6360	Paul DeShong	120.00	
6361	Pennsylvania American Water	40.54	
6362	State Workers Insurance Fund	945.00	
6363	Penn State Health	3,875.00	
6364	Kathy Sheffy	100.00	
6365	Highway Materials, Inc.	3,925.48	
6366	Union Water Works Auxiliary	240.00	
6367	Borough of Cleona	8,845.55	
6368	Barley Snyder, LLP	1,940.00	
6369	Starner Excavating	2,337.50	
6370	Clyde Meyer	43.93	
6371	Aaron Miller	43.93	
6372	Adam Wolfe	1,370.47	
6373	Bellegrove Fire Company	264,810.38	
EFT	Comcast Cable	139.35	
EFT	Met-Ed	61.36	
EFT	PA Department of Revenue	172.26	
EFT	IRS	471.11	$289,972.21
Balance in General Fund July 8, 2024			$881,100.63

Balance in Public Sewer Fund June 10, 2024		$31,774.49
Receipts: none		
Disbursements:		
CK#: 202 Annville Township Authority	$6,600.33	$6,600.33
Balance in Public Sewer Fund July 8, 2024		$25,174.16

Summary:

State Fund	$731,791.12
General Fund	881,100.63
Escrow Acct.	3,444.14
Public Sewer Fund	25,174.16
Total all Funds:	$1,641,510.05

Respectfully submitted,

Adam D. Wolfe

Adam D. Wolfe, Treasurer