

March 11, 2024

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The North Annville Township Board of Supervisors met at the Water Works Fire Hall at 7:30 p.m. on March 11, 2024 for the purpose of a regular monthly meeting. All members were present. Also present was: see attached attendance sheet in minute book.

Randy Leisure, Chairman, called the meeting to order at 7:30 p.m. Clyde Meyer, Vice-Chairman, made a motion to approve the February 12, 2024 meeting minutes as presented in printed form. Randy 2nd the motion, motion carried. Randy then made a motion to adopt the February 12 Treasurer's Report as presented in printed form. Clyde 2nd the motion, motion carried. Adam Wolfe, Secretary-Treasurer, read all the bills for the month. Randy made a motion to pay all bills as read. Adam 2nd the motion, motion carried.

For the Police Report, Cleona Borough Police Officer McCall reported that the Cleona Borough Police Dept. responded to 50 incidents during the month of February in North Annville Township. He continued by stating that the radar speed sign is currently located west of Thompson Ave. along Hill Church Rd. and the excessive speed warning setting needs to be adjusted for the 45 MPH speed limit. Brian Keck questioned the repeat damage to the split rail fence along the Pennsy Supply property on Clear Spring Rd., to which Joan Sallada replied that she thinks the damage is related to winter weather events. Officer McCall then warned residents to be aware of scam calls, particularly those claiming that a loved one needs assistance. Scammers are becoming more convincing now that artificial intelligence can be used to synthesize voices. Officer McCall concluded by stating that anyone who receives such a call for assistance should contact the loved one directly and should never send money via gift cards, as officers frequently investigate cases where the victim of a scam has sent \$10,000 - \$20,000 worth of gift cards to a scammer.

For an update on matters pertaining to Clear Spring Rd., Randy stated that the speed limit and sight distance studies are complete and the study results are posted to the Township website. Randy continued by stating that, as per the findings of all the studies, the supervisors intend to limit trailer lengths to 43' and reduce the speed limit from 40 MPH to 35 MPH. Julie Kaylor questioned whether or not reducing trailer length will impact businesses, to which Randy replied that it could. Julie continued by questioning whether or not North Annville Township is aware of what truck/trailer configuration will be used by the South Annville Township warehouses, to which Randy replied that the warehouse tenants will need to be secured before it is known what type of truck/trailer configuration will be going to and from the warehouses. Brian Keck questioned if we are roughly 2-3 months from adopting the trailer length and speed limit ordinances, to which Randy replied "yes." In response to a resident's question regarding tandem trailers, Randy stated that the supervisors will need to determine whether or not the 43' length restriction will apply to tandem trailers. In response to Brian Keck's question regarding new information relevant to the proposed roundabout, Randy stated that Paul Bametzreider, Township Solicitor, spoke with DHL's attorney; however, Megan Ryland-Tanner, substituting for Paul Bametzreider, stated that no information/documents have been received from DHL as of yet.

For an update on matters pertaining to Lebanon Solar I, LLC, Megan Ryland-Tanner stated that North Annville Township filed a Notice of Cross-Appeal on March 4th. After all parties have submitted Statements in accordance with Rule 1925(b), Judge Charles will issue an opinion and send it to the Commonwealth Court.

Next, Randy stated that the proposed Comcast Cable Franchise Agreement is posted to

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the Township website. Megan stated that she reviewed the proposed Agreement and found nothing out of the ordinary then continued by stating that nothing has been prepared for adoption by the supervisors.

For the next item of business, Randy stated that the Lebanon County Planning Dept. and the North Annville Township Planning Commission have recommended that North Annville Township defer the Van Der Ploog self-storage facility stormwater plan review to Annville Township. The supervisors decided to table action on the matter after Megan recommended waiting to approve deferment until after the plans have been submitted to Annville Township.

For an update on Nuisance and Zoning Ordinance violation enforcement, Randy stated that the property owner along North State Route 934 has not yet responded to a Violation Notice issued by the Zoning Officer. Megan stated that there have been no new developments regarding the Nuisance Ordinance violations on School Creek Lane.

Next, discussion was held with regard to the 2023 Lebanon Co. Hazard Mitigation Plan (Plan). Randy stated that North Annville Township must have an approved Hazard Mitigation Plan in order to be eligible to receive financial aid/assistance in the event of a disaster and we normally adopt the current Plan. Megan stated that individuals in other municipalities have expressed concern pertaining to some of the Plan language pertaining to climate change; however, North Annville Township must have an approved Hazard Mitigation Plan in place in order to qualify for disaster aid/assistance.

Randy stated that the draft East Hanover Township Comprehensive Plan is posted on the North Annville Township website and comments should be submitted to Adam by April 1st so that the comments can be compiled and sent to East Hanover Township. Randy continued by stating that there are some questions concerning proposed land use south of Harper's Tavern along Route 934. In response to a question from Julie Kaylor, Randy stated that North Annville Township's Comprehensive Plan is a Regional Comprehensive Plan which was done in 2013 as a joint effort involving all of the municipalities in the Annville-Cleona School District. Randy continued by stating that East Hanover Township is currently updating their Comprehensive Plan as an individual plan as opposed to a regional one then went on to state that North Annville's Planning Commission can look into a potential update of North Annville's Comprehensive Plan. In response to Brent Kaylor's question regarding the North Annville Planning Commission's comments on the draft East Hanover Comprehensive Plan, Brian Keck stated that they are looking into what type of businesses would be permitted in the proposed industrial areas along Route 934 and Randy stated that they are also concerned about traffic on Route 934.

For the next item of business, Randy stated that the 2023 Dept. of Community & Economic Development audit by the elected auditors resulted in no findings and the determination that the financial records are in good order and compliant. The full audit report can be viewed on the Township website.

For the Emergency Services Advisory Committee Report, Brion Smoker thanked Megan Ryland-Tanner for the information she provided to both of the fire companies. Brion continued by stating that he anticipates having financial information ready by next month, with the hope of completing the merger by June or July.

Next, Randy read and made a motion to approve the list of Union Water Works Fire Company 2024 Tasks and Functions. Clyde 2nd the motion, motion carried.

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For the Fire Company Report, Keith Blauch, Bellegrove Fire Co. (BFC) Chief, stated that free smoke detectors are available in the box located on the sign-in table and can also be obtained by contacting the BFC directly. Keith continued by stating that the BFC responded to 14 fire calls, 5 EMS calls and 2 fire police calls during the month of February, for a total of 105.35 man hours. In addition, 7 training sessions, 1 public relations event and 2 work details involved 349.01 man hours, for total man hours of 454.36. Keith went on to state that the BFC Grant Committee puts forth considerable effort and recently secured a \$200 grant from Home Depot, a \$1,000 grant from Harbor Freight, a \$1,695 grant from the Dixon Foundation and a \$14,000 grant from the Office of the PA State Fire Commissioner. The \$14,000 state grant will be used to upgrade apparatus lighting and there are currently 20 outstanding grant requests. Keith continued by stating that the BFC formed a traffic unit committee a year ago and he would like to propose the use of the American Rescue Plan funds for the purchase of a new traffic unit. The specifications for a new traffic unit were submitted to a total of four COSTARS vendors, with the following results: (1) Marco Fire Equip.: Declined to bid on the project (2) Swab Wagon Co.: Declined to bid on the project (3) Glick Fire Equip.: \$471,993.00 (4) Vengeant Apparatus: \$284,900.00. Keith stated that the current BFC traffic unit is a 2005 Chevy truck which is presenting a safety issue as a result of lack of storage space. In response to a question from Julie Kaylor, Keith stated that a traffic unit hauls manpower and equipment for the purpose of traffic control. In response to a question from James Hoffman, Jr., Adam stated that the supervisors decided to direct the American Rescue Plan funding toward replacement fire apparatus during the 2024 budget process. Discussion followed concerning the concept of waiting until the fire company merger is complete to move forward with any apparatus replacement; however, Tammy Blauch stated that waiting is not a viable option, as the new unit will need to be complete and in service by the end of 2026 in order to comply with the deadline associated with the use of the American Rescue Plan funding. Randy stated that the supervisors will need to review the traffic unit bids and specifications.

Next on the agenda, Adam explained that reserving 160 tons of road salt on the 2024-2025 state contract will give the Township the option to purchase anywhere from 96 to 224 tons of salt for the 2024-2025 season. Randy made a motion to reserve 160 tons of road salt on the 2024-2025 state contract. Adam 2nd the motion, motion carried.

For the Road Report, Randy stated that street sweeping is scheduled for March 20-22.

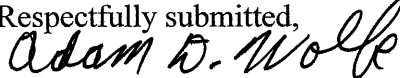
For the Planning Commission Report, no business was presented for discussion.

For the Zoning Hearing Board Report, no business was presented for discussion.

Next, Randy stated that the 2024 Lebanon Co. Tire Collection will be held on May 1st from 8:00 a.m. to 4:00 p.m. at the Lebanon Expo Center. Pre-registration forms are available on the sign-in table and on the Township website.

For public comment, Brian Tshudy stated that the date of this year's primary election is earlier than usual.

There being no further business, Adam made a motion to adjourn the meeting at 8:18 p.m. Clyde 2nd the motion, motion carried.

Respectfully submitted,

Adam D. Wolfe, Secretary

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Treasurer's Report:

Balance in State Fund February 12, 2024 \$615,714.79

Receipts: PennDOT Liquid Fuels	\$116,157.53	
Fulton Bank (FB) GIC Interest	27.94	
PLGIT Interest	14.68	
PLGIT Reserve Interest	<u>2,350.06</u>	<u>\$118,550.21</u>

Balance after receipts: \$734,265.00

Disbursements:

CK#: 451 Starner Excavating	<u>\$7,237.50</u>	<u>\$7,237.50</u>
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Balance in State Fund March 11, 2024 \$727,027.50

Balance in General Fund February 12, 2024 \$1,098,021.45

Receipts: Recorder of Deeds	\$441.00	
Cleona Borough	200.19	
FB GIC Interest	124.96	
PLGIT Interest	268.12	
PLGIT Reserve Interest	3,618.38	
Keystone Municipal Collections	<u>19,142.26</u>	<u>\$23,794.91</u>

Balance after receipts: \$1,121,816.36

Disbursements:

CK#: 6281 Miller & Bixler Auto Parts	\$226.67	
6282 Leffler Energy	206.07	
6283 Leffler Energy	498.34	
6284 Pennsylvania American Water	40.54	
6285 Royer's Flowers & Gifts	73.65	
6286 ELA Group, Inc.	2,040.45	
6287 Union Water Works Auxiliary	240.00	
6288 Nolt Paving, LLC	5,380.00	
6289 Stratix Systems	88.63	
6290 Becker Engineering	390.00	
6291 Borough of Cleona	7,845.00	
6292 Barley Snyder LLP	5,678.75	
6293 Starner Excavating	5,498.69	
6294 Randall Leisure	43.93	
6295 Clyde Meyer	43.93	
6296 Adam Wolfe	42.99	
6297 Adam Wolfe	1,370.47	
EFT Comcast Cable	139.15	
EFT Met-Ed	98.07	
EFT PA Department of Revenue	51.43	
EFT IRS	<u>471.11</u>	<u>\$30,467.87</u>

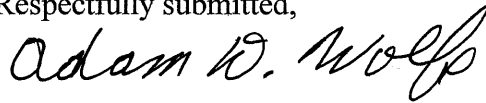
Balance in General Fund March 11, 2024 \$1,091,348.49

Balance in Public Sewer Fund February 12, 2024	\$38,705.52
Receipts: none	
Disbursements: none	
Balance in Public Sewer Fund March 11, 2024	\$38,705.52

Summary:

State Fund	\$727,027.50
General Fund	1,091,348.49
Escrow Acct.	3,444.14
Public Sewer Fund	<u>38,705.52</u>
Total all Funds:	\$1,860,525.65

Respectfully submitted,



Adam D. Wolfe, Treasurer