

September 11, 2023

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The North Annville Township Board of Supervisors met at the Water Works Fire Hall at 7:30 p.m. on September 11, 2023 for the purpose of a regular monthly meeting. All members were present. Also present was: see attached attendance sheet in minute book.

Randy Leisure, Chairman, called the meeting to order at 7:30 p.m. Clyde Meyer, Vice-Chairman, made a motion to approve the August 14, 2023 meeting minutes as presented in printed form. Randy 2nd the motion, motion carried. Randy then made a motion to adopt the August 14 Treasurer's Report as presented in printed form. Clyde 2nd the motion, motion carried. Adam Wolfe, Secretary-Treasurer, read all the bills for the month. Adam made a motion to pay all bills as read. Clyde 2nd the motion, motion carried.

For the Police Report, Cleona Borough Police Officer Amy Schaeffer stated that the Cleona Borough Police Dept. responded to 64 calls during the month of August in North Annville Township and performed two traffic details, resulting in the issuance of 25 citations. Officer Schaeffer continued by stating that the Cleona P.D. will be acquiring a license plate reader, an additional full-time officer will be hired and the radar speed sign has been placed back onto Route 934.

For an update on the status of the Clear Spring Road Traffic Study, Randy stated that the majority of the study is complete; however, the meeting with the engineer was postponed due to a medical emergency. The supervisors will meet with the engineer in the near future and the results of the study will be posted on the Township's website after the study is complete. Brian Keck questioned the date for the meeting with the engineer, at which point Randy confirmed that the meeting is scheduled for September 14. Ron Weber questioned if the results of the study will be posted on the "Road" section of the website, to which Adam replied "yes." In response to a question from Ron about roadway safety, Randy stated that roadway safety is part of the study.

For the Planning Commission Report, Brian Keck questioned Paul Bametzreider, Township Solicitor, concerning the status of the review of the draft wind power ordinance, to which Paul replied that he has reviewed the draft. Paul continued by stating that he is continuing his review of the draft version of the shooting range ordinance and so far it looks good.

For the Emergency Services Advisory Committee Report, John Bachman stated that the Committee met with both fire companies and a date for a merger meeting has been set. John continued by asking if the supervisors have a timeline for the implementation of a fire tax, to which Randy stated that there is no definitive timeline, as the supervisors want to see progress on the merger of the two companies prior to the implementation of a fire tax. Paul stated that the implementation of a fire tax is a matter of adopting a resolution and we need to act now if the intention is to implement a tax for the year 2024, while there is still ample time if the intention is to implement a tax for the year 2025. Paul continued by stating that the supervisors do have the authority to order a fire company to not respond to emergency calls in the Township. Randy stated that the supervisors would like to see the fire companies put something in writing which states that the merger is going to happen. Ron Weber questioned the anticipated duration of merger discussions, to which it was replied that there will be monthly merger meetings. Brian Keck questioned the implementation of a per capita tax vs. a real estate tax, to which Randy replied that the state legislature greatly limits a township's options for raising revenue, as there is a \$10 per person limit on the per capita tax and numerous exemptions typically apply to a per capita tax. Randy continued by stating that 1 mill of real estate tax would raise approx. \$200,000

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in annual revenue and that any range of millage up to 3 mills could be used for a fire tax on real estate. Paul stated that a clause could be added which would require that the tax be revisited after a set amount of time. Brian Keck proceeded to question the use of the American Rescue Plan (ARP) money, to which Adam replied that, at the request of the Emergency Services Advisory Committee, the intention of the supervisors is to spend the approx. \$264,000 of ARP money on a project not associated with the fire service and then set aside an equal amount of general fund money for future fire service-related use. This will be necessary in order to meet the Dec. 31, 2024 deadline for contracting the expenditure of the ARP funds and the Dec. 31, 2026 deadline for the expenditure of the funds. Ron Weber questioned the status of a fire co. capital expenditure plan, to which Randy replied that such a plan will be developed with the intention of keeping costs as low as possible while still adequately funding the fire service. Larry Buffenmeyer questioned the history of the fire tax discussion, to which Randy replied that the Emergency Services Advisory Committee initially requested a fire tax. Additionally, fire apparatus costs have increased significantly in the past several years and the average fire truck build time is 2-4 years, while the cost of the truck can increase over the duration of the build time. Randy continued by stating that the supervisors held a special public fire service-related meeting over the summer, during which it was revealed that the two greatest issues facing volunteer fire companies are manpower and funding. Larry then questioned why the Township is paying Life Lion EMS, to which Phil Binkley replied that the cost of Life Lion EMS is not tied to the fire service. Randy stated that the payments to Life Lion EMS began after First Aid & Safety Patrol encountered financial difficulties and requested municipal funding, at which point North Annville Township partnered with other neighboring municipalities in the search for a primary EMS provider and ultimately contracted with Life Lion EMS. Larry proceeded to question if North Annville Township will run our own ambulance service with fire tax funds, to which Randy replied "no," as a fire tax will be for the purpose of funding the purchase of replacement fire apparatus. Randy continued by stating that the Township is currently capable of funding things; however, the purchase of a \$1 million fire truck is beyond the Township's current capabilities. Tammy Blauch stated that Life Lion EMS has ambulances stationed in Annville & Ono and often transfers an ambulance to be temporarily stationed at the Bellegrove Fire Co. in order to maintain proper EMS coverage based on the real-time geographical location of multiple Life Lion EMS ambulances which provide coverage to our area as well as the surrounding areas. Tammy continued by stating that we receive very good service from Life Lion EMS when compared to the service which was received in the past and the cost of Life Lion EMS is lower than the cost proposed by other EMS providers. Aaron Miller questioned the current level of Township funding received by the fire companies, to which Adam replied that each fire company currently receives a \$15,000 annual donation, while the Bellegrove Life Squad receives a \$7,500 annual donation. Aaron stated that the current donation amounts will not cover the cost of \$1 million fire trucks and continued by stating that the volunteer firefighters should not have to spend time raising funds for the purchase of fire apparatus which they volunteer to operate. Mark Sallada stated that the Township's annual donation typically goes toward the cost of insurance, to which Randy replied that the Township also pays for fire company workmen's compensation and vehicle liability insurance as well as fuel.

For the Fire Company Report, James Hoffman, Jr. stated that the Union Water Works

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Fire Co. was awarded a \$25,518.00 Local Share Assessment Grant, for which the Township applied on the fire company's behalf in the spring of 2022. Keith Blauch stated that the Bellegrove Fire Co. held a boot drive fundraiser at the end of August.

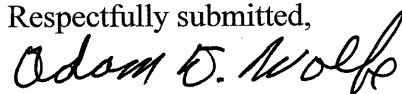
For the Road Report, Randy stated that line painting is scheduled to take place next week.

No Zoning Hearing Board Report business was presented for discussion.

For public comment, Brian Keck questioned if there has been any recent developments with regard to the Hill Farm Estate property, to which Randy replied "no." In response to a resident's question, Paul stated that there is nothing new to report with regard to the Lebanon Solar I, LLC Lawsuit. In response to a resident's question about the approval of a solar farm to be situated in Cleona Borough, Paul stated that Cleona Borough's Zoning Ordinance may not have included any language pertaining to the regulation of solar farms, while North Annville's Zoning Ordinance does contain such language. Paul continued by stating that the approval of a solar farm in Cleona Borough has no bearing on what takes place in North Annville. Chanda Tshudy stated that the implementation of a fire tax should include a definitive "sunset" date, as opposed to a date when the fire tax will be revisited. Brian Keck questioned the recommendation relayed to PennDOT with regard to planned improvements at the intersection of Hill Church Rd. & Thompson Ave., to which Randy replied that the supervisors recommended the two-way stop intersection with a westbound Hill Church Rd. left-turn lane and geometric improvements to Hill Church Rd. on the east side of the intersection. Clyde stated that the project is tentatively scheduled to begin in the year 2027. Ron Weber questioned the possibility of meeting agendas being posted to the website the week before meetings, to which Adam replied that the agendas are not posted sooner in order to allow for the maximum amount of business to be covered without having to wait until the following month's meeting. Paul stated that the requirement is to post the agenda at least 24 hours prior to the meeting on a business day, to which Adam replied that he does not recall any language in the law pertaining to a business day, but rather simply 24 hours prior to the meeting.

There being no further business, Clyde made a motion to adjourn the meeting at 8:06 p.m. Adam 2nd the motion, motion carried.

Respectfully submitted,



Adam D. Wolfe, Secretary

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Treasurer's Report:

Balance in State Fund August 14, 2023		\$618,489.95
Receipts: Fulton Bank (FB) GIC Interest	\$35.11	
PLGIT Interest	15.31	
PLGIT Reserve Interest	<u>2,443.87</u>	<u>\$2,494.29</u>
Balance after receipts:		\$620,984.24
Disbursements: none		
Balance in State Fund September 11, 2023		\$620,984.24

Balance in General Fund August 14, 2023		\$1,076,766.20
Receipts: Recorder of Deeds	\$9,986.20	
Cleona Borough	225.68	
Lebanon Co. Probation Service	1.54	
District Court	300.00	
District Court	11.00	
FB GIC Interest	124.75	
PLGIT Interest	180.51	
PLGIT Reserve Interest	3,863.75	
Keystone Municipal Collections	<u>17,541.24</u>	<u>\$32,234.67</u>
Balance after receipts:		\$1,109,000.87

Disbursements:

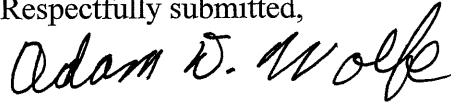
CK#: 6160 State Workers Insurance Fund	\$631.00	
6161 Leffler Energy	335.17	
6162 Leffler Energy	603.14	
6163 Pennsylvania American Water	40.60	
6164 Union Water Works Auxiliary	160.00	
6165 Royer's Flowers & Gifts	100.15	
6166 Barley Snyder LLP	969.00	
6167 Borough of Cleona	7,094.06	
6168 Stratix Systems	44.85	
6169 ELA Group, Inc.	16,869.47	
6170 Randall Leisure	43.93	
6171 Clyde Meyer	43.93	
6172 Adam Wolfe	1,317.74	
EFT Comcast Cable	137.87	
EFT Met-Ed	66.75	
EFT IRS	<u>461.93</u>	<u>\$28,919.59</u>
Balance in General Fund September 11, 2023		\$1,080,081.28

Balance in Public Sewer Fund August 14, 2023		\$38,247.88
Receipts: Lebanon Valley College	<u>\$675.18</u>	<u>\$675.18</u>
Balance after receipts:		\$38,923.06
Disbursements:		
CK#: 195 Annville Township Authority	<u>\$4,623.03</u>	<u>\$4,623.03</u>
Balance in Public Sewer Fund September 11, 2023		\$34,300.03

Summary:

State Fund	\$620,984.24
General Fund	1,080,081.28
Escrow Acct.	3,444.14
Public Sewer Fund	<u>34,300.03</u>
Total all Funds:	\$1,738,809.69

Respectfully submitted,



Adam D. Wolfe, Treasurer