

February 13, 2023

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The North Annville Township Board of Supervisors met at the Water Works Fire Hall at 7:30 p.m. on February 13, 2023 for the purpose of a regular monthly meeting. All members were present. Also present was: see attached attendance sheet in minute book.

Randy Leisure, Chairman, called the meeting to order at 7:30 p.m. Clyde Meyer, Vice-Chairman, made a motion to approve the January 9, 2023 meeting minutes as presented in printed form. Randy 2nd the motion, motion carried. Randy then made a motion to adopt the January 9 Treasurer's Report as presented in printed form. Clyde 2nd the motion, motion carried. Adam Wolfe, Secretary-Treasurer, read all the bills for the month. Adam made a motion to pay all bills as read. Clyde 2nd the motion, motion carried.

Next, Ross Hoppole, Annville Elementary School Principal, presented information pertaining to a \$100,000 capital campaign by the Dutchmen Education Foundation. The goal of the capital campaign, which has already raised \$40,000, is to provide new equipment in the Secondary School fitness center, a rock-climbing wall at Annville Elementary School and a sensory wall at Cleona Elementary School. Brian Keck questioned if this campaign is over and above normal school taxes, to which Ross replied "yes." In response to a question from Larry Buffenmeyer, Ross stated that there are no hidden agendas in the project as the project strictly involves physical activities. In response to a question by Chris Pierce, Ross stated that these items were not included in the budget because they're separate from other renovations and they are trying to offset costs through donations. Brian Keck questioned whether or not donations are tax deductible, to which Ross replied "yes."

For the police report, Chief Farneski stated that the Cleona Borough Police Department responded to 54 calls in North Annville during the month of January. One of those calls involved a tractor-trailer whose load came loose from the trailer, for which the driver received a citation. The Chief also stated that the Cleona P.D. is currently trying to get social services help for a family on Ono Rd. who is in a difficult situation. The Chief continued by stating that the Cleona P.D. will be adding a full-time traffic officer position in March, which will be filled by Officer Henning. Additionally, the radar speed sign which was purchased by the Township has been placed into service. Doug Buffenmeyer proceeded to express concern regarding traffic safety at the intersection of Route 934 & Harrison Drive/Palmyra-Bellegrove Rd. following the recent crash involving the tractor-trailer whose load came loose. Doug then questioned where the radar speed sign will be located, to which the Chief replied that the intention is to move the sign around to different locations within the Township. Larry Buffenmeyer stated that a roadway safety audit was done approx. a year ago and that a petition to improve roadway safety is needed.

For matters involving Lebanon Solar I, LLC, Paul Bametzreider, Township Solicitor, stated that we are waiting for Judge Charles to issue a decision regarding the Motion to Quash. With regard to the on-lot disposal system pumping violations, Paul stated that we have been receiving a good response to the violation notices which he sent out and we are now at 17 violators, down from an initial 37. The supervisors proceeded to authorize Paul to send out a second notice of violation before action is taken by the Township to proceed with pumping the tanks which have not yet been pumped. Doug Buffenmeyer questioned whether or not the pumping interval could be increased from 3 years to 5 years, to which Paul replied that he is not aware of any Townships which have a 5 year interval; however, he will inquire about it with DEP. Chris Pierce questioned whether or not there is a penalty for non-compliance, to which

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Paul & Randy both replied that the Township places a lien, to include the cost of pumping as well as legal fees, against the property.

For the status of the draft version of the Snow Emergency Route Ordinance, the Planning Commission has approved it; however, Paul stated that he did not send a revised draft since last month's meeting. Randy stated that the only required revision is the deletion of the language pertaining to flashing lights. The supervisors authorized Paul to advertise for consideration and adoption of the Ordinance at next month's meeting.

For the status of the Intersection Improvement Project Cooperation and Indemnification Agreement, Paul stated that he has reviewed the Agreement and had dialogue with DHL about changing the indemnification for things to be paid for by the Township. Paul continued by stating that the Township will not agree to be an applicant on the Highway Occupancy Permit until the Township can see the Highway Occupancy Permit. Ron Weber stated that he would like for the supervisors to impose a 10-ton weight limit on Clear Spring Road and also to install 3-way stop signs at three internal Clear Spring Rd. intersections. Paul replied that a weight limit must be based on the results of an engineering study. Clyde questioned the effect of a 10-ton weight limit on existing quarry truck traffic, to which Ron replied that the Township could exempt quarry trucks from a weight limit. Ron then expressed concern regarding excessive noise from engine brake retarders, to which Randy replied that he has had discussions with state legislators about banning modified vehicle exhaust systems, which are the underlying cause of excessive engine brake retarder noise, at the state level. Ron continued by questioning the involvement of DHL with the proposed roundabout project, to which Randy replied that the roundabout project is part of a \$3 million grant which DHL received from PennDOT.

For the status of Cohen Law Group's work on the renewal of the Comcast Cable Franchise Agreement, Paul stated that the first draft enhances revenue by expanding the pool of customers who can obtain Comcast services. Randy stated that the eligible distance from the road has been increased to 275 ft.

For the next item of business, Randy read two letters from the Annville Free Library, thanking North Annville Township for both the annual donation and the first of five installment payments for a donation to the expansion project.

Randy stated that PA American Water is asking all of their customers to participate in a service line inventory project so that they can identify the material which the service line is made from and ultimately eliminate service lines which are made of lead.

Next on the agenda, Randy stated that Chrisland Engineering has prepared a Clear Spring Rd. Traffic Study Request for Proposals (RFP). In response to questions from Ron Weber, Randy stated that a reference to the previous warehouse-related traffic study is included in the RFP as is the study of existing conditions, traffic projections and core boring. In response to a question from Chris McFeaters, Randy stated that sight distances and the ability of trucks to navigate a bend in the road at the end of Chris's driveway will also be part of the study. In response to a question from Chris Pierce, Randy stated that, as of now, the entire cost of the study will need to be borne by North Annville Township. In response to questions from Larry Buffenmeyer and Ron Weber, Randy stated that the Roadway Safety Audit was commissioned by PennDOT and only looked at the Route 934 corridor as well as the intersections along that corridor. Larry questioned the results of the Roadway Safety Audit, to which Randy replied that,

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much to his dismay, the results cannot be released to the public. Ron questioned whether or not the study of a 10-ton weight limit could be included in the RFP, to which Randy replied that Adam will coordinate with Chrisland Engineering to have it included. Randy proceeded to make a motion to approve the Clear Spring Rd. Traffic Study Request for Proposals, contingent upon the satisfactory addition of language to study the feasibility of a 10-ton weight limit on the roadway. Clyde 2nd the motion, motion carried.

No additional road-related business was presented for the road report.

For an update on the status of a replacement fire engine purchase by the Union Water Works Fire Company (UWWFC), Jim Hoffman, Jr. stated that the UWWFC has met with three vendors and narrowed their search down to one vendor from whom they would like to purchase a replacement fire engine. However, they are facing an approx. \$603,000 shortfall between the approx. \$264,000 in American Rescue Plan (ARP) funding pledged by the Township and the total cost of the replacement engine. Jim continued by stating that he contacted the vendor before tonight's meeting and was told that an additional 28% price increase is likely to occur in the near future. This now puts the UWWFC between a rock and a hard place, as they originally intended to request additional Township funding toward the cost of the replacement engine, but were unable to arrive at what they felt was an appropriate number. Jim went on to say that the existing 1999 model year fire engine cost approx. \$190,000 and the UWWFC was able to repay the Township after the Township footed the up-front cost of the engine. Federal grants are also currently difficult to obtain if the piece of apparatus being replaced is not at least 30 years old. Aaron Miller questioned whether or not the ARP funding could be used to refurbish an existing fire truck, to which Paul & Randy both replied "yes." In response to a question from Chris Pierce, Paul stated that the American Rescue Plan funding is of the "use it or lose it" nature. Keith Blauch stated that the cost of fire apparatus is currently increasing by 20% every six months and it now takes 10 months just to outfit a firefighter with gear. Larry Buffenmeyer stated that a lot of fire companies are currently joining forces, to which Jim replied that joining forces has pros and cons. Randy stated that we will have discussions about how to be fair to both of the fire companies in the Township and how to fund emergency services. Paul stated that the Township is obligated to provide fire services to its residents; however, that could mean through consolidation of services. Randy asked those present at the meeting to think about how to fund emergency services over the long term. Tammy Blauch stated that in 2020, the Emergency Services Advisory Committee addressed funding requirements for the future replacement of fire apparatus. Since then, prices have jumped and even doubled, to the point where the cost of a new fire engine is now \$800K-\$900K. Tammy continued by stating that she would like to see the ARP funds go to the fire companies in some fashion if the funds are not used for the purchase of a fire engine. Randy stated that the Township will not allow the funds to go unused then went on to say that the fire companies do an amazing job of serving the residents of the Township and we want to fund them. Chris Pierce questioned the feasibility of holding a special meeting(s) to discuss fire service-related issues, to which the supervisors were in agreement.

For the fire company report, Randy stated that both fire companies submitted their respective annual reports to the Township. Randy made a motion to approve the list of year 2023 functions of the Union Water Works Fire Company, Auxiliary and Fire Police as submitted. Clyde 2nd the motion, motion carried.

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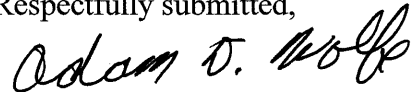
For the Planning Commission (PC) report, Brian Keck stated that the PC approved both the Snow Emergency Route Ordinance and the draft version of the Gun Range Ordinance. Randy stated that the issue of grandfathering needs to be addressed in the draft of the Gun Range Ordinance.

No business was presented for the Zoning Hearing Board Report.

For public comment, Steve Bowman asked if anything can be done about the broken trees which are leaning on and out over the utility wires along Route 934 north of Bellegrove. Keith Blauch stated that the utility companies have been notified about the issue. After discussion, it was decided that Adam will contact Verizon to try and get the issue resolved.

There being no further business, Adam made a motion to adjourn the meeting at 8:47 p.m. Clyde 2nd the motion, motion carried.

Respectfully submitted,

A handwritten signature in black ink that reads "Adam D. Wolfe". The signature is written in a cursive style with a large, stylized 'W'.

Adam D. Wolfe, Secretary

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Treasurer's Report:

Balance in State Fund January 9, 2023		\$575,254.14
Receipts: Fulton Bank (FB) MMA Interest	\$77.40	
FB GIC Interest	0.79	
PLGIT Interest	12.10	
PLGIT Reserve Interest	<u>1,329.81</u>	<u>\$1,420.10</u>
Balance after receipts:		\$576,674.24
Disbursements:		
CK#: EFT Fulton Bank	\$25.00	
445 Starner Excavating	<u>1,965.00</u>	<u>\$1,990.00</u>
Balance in State Fund February 13, 2023		\$574,684.24

Balance in General Fund January 9, 2023		\$931,820.91
Receipts: District Court	\$84.78	
Recorder of Deeds	637.00	
Lebanon Co. Probation Services	3.44	
Comcast Cable	7,811.31	
Cleona Borough	122.91	
Cleona Borough	231.57	
FB MMA Interest	120.11	
FB GIC Interest	18.03	
PLGIT Interest	62.85	
PLGIT Reserve Interest	2,147.14	
Keystone Municipal Collections	<u>58,253.19</u>	<u>\$69,492.33</u>
Balance after receipts:		\$1,001,313.24

Disbursements:

CK#: 6033 Miller & Bixler Auto Parts	\$360.74
6034 MediaOnePA	659.68
6035 Leffler Energy	342.81
6036 State Workers Insurance Fund	618.00
6037 Leffler Energy	60.76
6038 Pennsylvania American Water	39.49
6039 All Traffic Solutions, Inc.	6,278.00
6040 Royer's Flowers & Gifts	89.55
6041 Union Water Works Auxiliary	160.00
6042 Starner Excavating	3,880.00
6043 Borough of Cleona	7,084.00
6044 Reilly, Wolfson Law Offices	3,837.77
6045 Chrisland Engineering, Inc.	1,320.00
6046 Henry & Beaver	2,140.00
6047 Hackman Fire Equipment	468.00
6048 Becker Engineering	442.50
6049 Adam Wolfe	214.89

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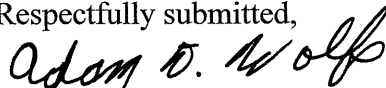
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6050	Keystone Municipal Collections	75.60	
6051	Randall Leisure	43.93	
6052	Clyde Meyer	43.93	
6053	Ruth Rittel	79.09	
6054	Rebekah Sanders	79.09	
6055	Lee Wenger	79.09	
6056	Adam Wolfe	1,317.74	
EFT	Comcast Cable	136.54	
EFT	Met-Ed	91.56	
EFT	Fulton Bank	25.00	
EFT	IRS	<u>461.93</u>	<u>\$30,471.00</u>
Balance in General Fund February 13, 2023			\$970,842.24
Balance in Public Sewer Fund January 9, 2023			\$8,991.05
Receipts:	Country Lane Furniture	\$1,570.16	
	Pennsy Supply	2,148.14	
	Well Span Health	385.85	
	Lebanon Valley College	<u>\$1,721.04</u>	<u>\$5,825.19</u>
Balance after receipts:			\$14,816.24
Disbursements:			
CK#:	188 Annville Township Authority	<u>\$824.34</u>	<u>\$824.34</u>
Balance in Public Sewer Fund February 13, 2023			\$13,991.90

Summary:

State Fund	\$574,684.24
General Fund	970,842.24
Escrow Acct.	3,402.65
Public Sewer Fund	<u>13,991.90</u>
Total all Funds:	\$1,562,921.03

Respectfully submitted,



Adam D. Wolfe, Treasurer