

April 11, 2022

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The North Annville Township Board of Supervisors met at the Water Works Fire Hall at 7:30 p.m. on April 11, 2022 for the purpose of a regular monthly meeting. All members were present. Also present was: see attached attendance sheet in minute book.

Randy Leisure, Chairman, called the meeting to order at 7:30 p.m. Clyde Meyer, Vice-Chairman, made a motion to approve the March 14, 2022 meeting minutes as presented in printed form. Randy 2nd the motion, motion carried. Adam Wolfe, Secretary-Treasurer, made a motion to adopt the March 14 Treasurer's Report as presented in printed form. Clyde 2nd the motion, motion carried. Adam proceeded to read all the bills for the month. Randy made a motion to pay all bills as read. Adam 2nd the motion, motion carried.

Next, Marty Brandt, representing the Annville Free Library (Library), stated that a goal of the Library expansion project is to have separate spaces for children, youth and adults instead of the current shared space arrangement. There will also be two new tutoring rooms instead of utilizing the center of the public space for tutoring. The new facility will also have fiber optic internet as well as wifi access, which will greatly benefit North Annville residents, some of whom do not have high speed internet access. The Library also currently has 10 wifi hot spots available for use by residents. The new facility will also have four ADA-compliant family restrooms, an increase from the current number of two. The electrical system of the new facility is being designed to accommodate solar panels as well as electric vehicle charging stations. To establish a baseline for a potential donation from North Annville Township, Marty stated that North Annville Township contributed \$10,000.00 for a 4,000 square foot addition in the year 1990. The new facility will also include a 1,000 square foot community room, for which clubs and non-profit organizations will not be charged a rental fee; however, there will be a rental fee for commercial-type uses. A decision as to whether or not to make the community room available for birthday parties and private functions will need to be made by the Board of Directors. Concerning the Library's revenue sources and operating expenses, Marty stated that prior to the year 2007, the Library received \$83,000 per year in state funding; however, that number dropped to \$35,000 per year after the onset of the economic recession. As a result, the Library cut costs by laying off the youth librarian and also began raising revenue, including by approaching the municipalities which the Library serves for increased funding. The Library is currently receiving an average of \$4.00-\$4.50 per capita in municipal funding. The Library's fundraising efforts currently net anywhere from \$30,000-\$80,000 per year, which still leaves the Library with an annual 13% deficit. No more than 4% is drawn from reserve funds on an annual basis. Frank Yeager, also representing the Library, read a letter of support from North Annville resident Jennifer Buck. Chanda Tshudy questioned the impact of COVID-19 on the Library, to which Marty & Frank replied that there was a 20% drop in circulation, which is now on the way back up. The Library has also turned to focusing less on "stuff" and more on people-related things. Kylie Bomgardner read a letter of support for the Library, in which she said that she and her sister enjoy storytime, the summer reading program and the great selection of books. Sylvia Bomgardner stated that the Library serves a broad range of socioeconomic groups and it is a place where people are able to gather and get along. Randy thanked everyone for speaking and stated that the original proposal of the supervisors was for North Annville Township to donate a total of \$25,000.00 to the Library Expansion Project, which would be paid in five annual installments of \$5,000.00 each, beginning in the year 2023 and concluding in the year 2027.

Aaron Miller questioned if the \$5,000 annual payment is over and above the regular annual donation, to which Randy replied "yes."

Next on the agenda, Jeff Edwards, representing Bowman's Insurance Group, presented the supervisors with the annual insurance review/renewal. Jeff stated that the program remains unchanged from a coverage point of view and that EMC Insurance Company's consistency is unmatched. The EMC premium is up 4.8%, while the industry average is currently at 8-10%. Jeff went on to state that the general liability premium is up 20% due to an increase in insurable expenditures and a \$156 independent highway contractor fee was also added. The automobile insurance premium is up 1%, while the worker's compensation premium is down due to a lower minimum as opposed to the past practice of using an experience mod. There is a 5% worker's compensation credit for no lost time injuries and there will no longer be big hits for large worker's compensation claims. The volunteer firefighters worker's compensation coverage through the State Workers Insurance Fund is up \$1,000; however, there is nowhere else to go for this coverage. EMC Insurance also recently distributed a \$2,772.19 dividend check to North Annville. Jeff concluded by stating that North Annville currently has one outstanding claim and that cyber liability is becoming a real issue, as municipalities are the second most targeted other than school districts. Randy made a motion to renew North Annville Township's insurance policies through Bowman's Insurance Group and the State Workers Insurance Fund, at a cost of \$26,839.00. Clyde 2nd the motion, motion carried.

For the next item of business, Randy read the cover letter of the 2021 audit report as submitted by the Elected Auditors of North Annville Township. The cover letter states that the auditors found the 2021 financial records to be in good order and compliant, with no comments or findings.

For the status of matters involving Lebanon Solar I, LLC, Paul Bametzreider, Township Solicitor, stated that he is in the process of writing the findings of fact and conclusions of law for signing and distribution.

Next, Randy stated that the Annual Lebanon Co. Tire Collection will be held this Wednesday 4/13 at the Lebanon Expo Center. Randy then stated that the DEP comment period on PFAS chemicals remains open and will close on April 27.

For the Planning Commission report, Brian Keck, Secretary, stated that he recently read a LebTown news article pertaining to a wind farm ordinance in North Lebanon Township. Randy stated that there was discussion several years ago about a wind farm ordinance for North Annville Township and then he directed the Planning Commission to conduct research for a North Annville Township wind farm ordinance.

For the police report, Chief Farneski stated that the Cleona Borough Police Department responded to 67 calls and issued 22 citations in North Annville Township during the month of March. Occurrences of domestic violence are on the rise. The Chief went on to say that the Lebanon Co. Chiefs of Police are currently discussing the construction of a SWAT team shooting range on property owned by the Greater Lebanon Refuse Authority. The proposed SWAT team range would be located to the right of the Lebanon Co. Police Combat Pistol Club property. Speed details have recently been conducted on Shanamantown Rd., Clear Spring Rd. and Route 934. The Cleona P.D. currently employs five full-time officers and four part-time officers, with the anticipation of hiring an additional full-time officer in the fall. Also, the Cleona P.D. is the

most culturally diverse in Lebanon Co., as they employ female, Hispanic and African-American officers as well as the Annville-Cleona School District Resource Officer. The Cleona P.D. also offers an unused medication drop-off from 9:00 a.m-5:00 p.m. at the Cleona Municipal Building. Additionally, the Cleona P.D. will pick up medications at the Cleona Rite-Aid and deliver them to residents who are unable to pick them up themselves.

Next on the agenda, discussion was held pertaining to North Annville's potential participation in a regional police study. Rex Moore, President of the Annville Township Board of Commissioners, stated that a regional police study would be a free, no-obligation study should North Annville Township decide to participate along with Annville and several other neighboring municipalities who are interested in participating. Rex stated that there is the potential to get better police service for less money. Brian Keck questioned why Cleona Borough is not being included in the study, to which Rex replied that they chose not to participate. Rex went on to state that the Annville and Cleona Fire Departments finally merged after eight years of discussions and negotiations. Brian Tshudy stated that there could be increased response times if there is only one officer on duty covering a large geographical area, to which Rex replied that it could be possible to have two officers on duty at all times. Randy questioned which state agency would conduct the study, to which Rex replied that the study would be done by the Dept. of Community & Economic Development (DCED). Aaron Miller questioned whether or not the study would be free, to which Rex replied that the state pays for the study by having it conducted through DCED. Chanda Tshudy questioned how flexibility is determined if some of the study participants choose to ultimately participate in a regional police department and others do not, to which Rex replied that there would be a pie chart of participants which would show what would happen if some participants want out. Randy stated that North Annville's police services contract with Cleona expires at the end of 2022 and it may benefit North Annville to see what other options are out there. Joan Sallada stated that she is well pleased with the service that North Annville receives from the Cleona P.D., to which Brian & Chanda Tshudy agreed and stated that Cleona is expanding their force and already has great regional cooperation. Ben Bow stated that East Berlin is dissatisfied with the regional police force of which they are a part; however, it is difficult for them to get out of it as they would have to pay to do so. The discussion concluded when Randy thanked everyone for expressing his/her thoughts and stated that the supervisors give it more thought.

For the next item of business, Adam opened and read aloud sealcoating bids from the Russell Standard Corporation and Martin Paving. For a total of 20,025 square yards of sealcoating on five different roads, the Russell Standard Corporation bid \$1.89/sq. yd., for a total of \$37,847.25, while Martin Paving bid \$1.96/sq. yd., for a total of \$39,249.00. Randy made a motion to award the sealcoating contract to the Russell Standard Corporation, at a cost of \$37,847.25. Adam 2nd the motion, motion carried.

For the road report, Randy stated that the roads are generally in good shape.

Next, discussion was held pertaining to the usage of the American Rescue Plan (ARP) funds, which must be used by the end of 2024. Randy stated that the general intention of the supervisors is to use the funds for the purchase of fire equipment. Brian Keck questioned if the funds could be used for the study of the curves on Clear Spring Rd., to which Adam replied that the cost of the curve study is included in this year's general fund budget. Paul stated that up to

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\$10 million can be used for general expenses. Julie Kaylor questioned the usage of the funds for bridge repairs, to which Randy replied that the bridges in poor condition on Syner Rd. & Yordy's Bridge Rd. are owned by Lebanon County. Julie then questioned the usage of the funds for the purchase of a radar speed sign, to which Randy replied that Adam is going to check to see if there is sufficient leftover winter maintenance funds to cover the purchase of a speed sign. Randy also stated that PennDOT will accept traffic data from a speed sign as long as the sign is correctly calibrated. Randy stated that the fire cos. have an apparatus replacement plan which requires support. Jim Hoffman, Jr. stated that the Union Water Works Fire Co. suggests replacing apparatus every 25 years and their oldest fire truck, a 1999 model, is coming up for replacement. Jim went on to say that it currently takes 18-22 mos. for a fire truck to be built. Brian Tshudy stated that he suggests supporting the fire cos. with the ARP funds. Joan Sallada questioned whether or not the funds could be used to start a paid fire crew, since the existing volunteers are aging and new volunteers are hard to come by. Randy stated that the ARP funding is a one-time source of money and caution must be used when considering using the funds for recurring expenses.

For the fire company report, Mark Blauch, Bellegrove Fire Co. Chief, stated that the Bellegrove Fire Co. has fundraisers coming up this month and in June. Jim Hoffman, Jr. stated that Rep. Russ Diamond indicated that there is a lot of statewide local share assessment fund money available for Lebanon Co. and that the application which North Annville submitted on behalf of the Union Water Works Fire Co. should receive approval.

Next, Randy made a motion to appoint Roberta Santiago as the North Annville Township Zoning Hearing Board Solicitor. Clyde 2nd the motion, motion carried. Paul stated that Roberta is a fine young attorney who works at Henry & Beaver with Tom Harlan, who is retiring. Paul went on to state that Amy Leonard, who also works at Henry & Beaver, declined to accept the position due to her relation to a large number of North Annville residents.

For the Zoning Hearing Board report, Randy read the public notice for Pennsy Supply's Petition for Variance Hearing, which is scheduled for May 18th at 7:00 p.m. in the Union Water Works Social Hall. As Pennsy Supply is no longer using the mansion as office space, they are now seeking zoning approval to use the mansion for short-term rentals and events/commercial Airbnb-type usage.

For public comment, Mark Blauch questioned whether or not results of the Roadway Safety Audit have been received. Randy replied that results have been received; however, they are confidential and cannot be publicly shared. Randy went on to say that the report lists short, medium and long-range fixes to existing problems at intersections. Suer Forney questioned the Lebanon Solar appeal period, to which Paul replied that the written decision of the Board of Supervisors must be issued within 45 days of April 5th. Anyone can then appeal within 30 days of the issuance of the written decision. Sue and Paul then discussed the number of allowable uses of a farm and how that would relate to a solar farm being considered either a primary use or an accessory use.

There being no further business, Clyde made a motion to adjourn the meeting. Adam 2nd the motion, motion carried.

Respectfully submitted,

Adam D. Wolfe, Secretary

Treasurer's Report:

Balance in State Fund March 14, 2022		\$625,756.22
Receipts: Fulton Bank (FB) MMA Interest	\$12.59	
FB GIC Interest	1.05	
PLGIT Interest	0.10	
PLGIT Reserve Interest	<u>0.54</u>	<u>\$14.28</u>
Balance after receipts:		\$625,770.50
Disbursements: none		
Balance in State Fund April 11, 2022		\$625,770.50

Balance in General Fund March 14, 2022		\$755,065.39
Receipts: District Court	\$108.91	
Law Office of Tucker Hall	400.00	
Recorder of Deeds	1,666.00	
Cleona Borough	112.80	
EMC Insurance Co.	2,772.19	
FB MMA Interest	17.21	
FB GIC Interest	0.61	
PLGIT Interest	0.52	
PLGIT Reserve Interest	0.13	
Keystone Municipal Collections	<u>10,030.92</u>	<u>\$15,109.29</u>
Balance after receipts:		\$770,174.68

Disbursements:

CK#: 5840 Countryside Propane, LLC	\$576.81
5841 Gaye DeShong	140.00
5842 Leffler Energy	266.68
5843 State Workers Insurance Fund	4,498.00
5844 Leffler Energy	307.39
5845 Stratix Systems	61.25
5846 Borough of Cleona	6,218.96
5847 Reilly, Wolfson Law Offices	2,904.30
5848 Union Water Works Auxiliary	70.00
5849 Union Water Works Fire Co.	100.00
5850 South Annville Township	107.40
5851 Ben Gearhart	300.00
5852 PA American Water	39.38
5853 Jennifer Wolfe	140.00
5854 Daniel B. Krieg	153.00
5855 Adam Wolfe	100.00
5856 Martin Paving, Inc.	5,065.00
5857 Starner Excavating	4,767.00
5858 Randall Leisure	87.88
5859 Clyde Meyer	87.88

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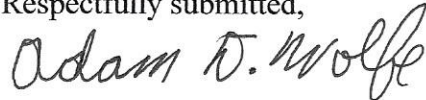
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5860 Adam Wolfe	1,308.96	
EFT Met-Ed	58.45	
EFT Comcast Cable	132.95	
EFT PA Department of Revenue	187.88	
EFT IRS	<u>475.70</u>	<u>\$28,154.87</u>
Balance in General Fund April 11, 2022		\$742,019.81
Balance in Public Sewer Fund March 14, 2022		\$20,116.48
Receipts: Country Lane Furniture	<u>\$1,052.36</u>	<u>\$1,052.36</u>
Balance after receipts:		\$21,168.84
Disbursements:		
CK#: 178 Annville Township Authority	<u>\$5,915.22</u>	<u>\$5,915.22</u>
Balance in Public Sewer Fund April 11, 2022		\$15,253.62

Summary:

State Fund	\$625,770.50
General Fund	742,019.81
Escrow Acct.	3,402.65
Public Sewer Fund	<u>15,253.62</u>
Total all Funds:	\$1,386,446.58

Respectfully submitted,



Adam D. Wolfe, Treasurer