

March 9, 2020

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The North Annville Township Board of Supervisors met at the Water Works Fire Hall at 7:30 p.m. on March 9, 2020 for the purpose of a regular monthly meeting. All members were present. Also present were: see attached attendance sheet in minute book.

Randy Leisure, Chairman, called the meeting to order at 7:30 p.m. Clyde Meyer, Vice-Chairman, made a motion to approve the February 10, 2020 meeting minutes as presented in printed form. Randy 2nd the motion, motion carried. Randy then made a motion to adopt the February 10 Treasurer's Report as presented in printed form. Clyde 2nd the motion, motion carried. Adam Wolfe, Secretary-Treasurer, read all the bills for the month. Adam made a motion to pay all bills as read. Clyde 2nd the motion, motion carried.

Next, Paul Bametzreider, Township Solicitor, stated that he posted a notice with regard to the addition of Brent Kaylor's 19 acres in East Hanover Township to North Annville Township's Agricultural Security Area (ASA). The ASA law was changed in 2003 to state that land belonging to a farm where the majority of the land is in one municipality and the minority of the land is in another municipality will automatically be included in the ASA of the municipality where the majority of the farm's land is located. However, since North Annville Township's ASA was adopted in 1991, Brent Kaylor's 19 acres does not currently belong to North Annville's ASA and must now be included separately.

For the status of the Life Lion Emergency Medical Services Agreement (Agreement), Paul stated that he has resolved all of our concerns with Scott Buchle. The Agreement now refers to six municipalities instead of five municipalities and North Annville's share of the Ono station rent will be \$3,000.00 per year, bringing North Annville's total yearly contract fee for the duration of the five-year Agreement to \$15,500.00. Scott has also removed the language referring to a "minimum sum." Since this is an Intermunicipal Agreement, Paul has prepared a resolution to authorize the execution of the Agreement and lease. Randy made a motion to authorize the adoption of Resolution No. 2-2020, authorizing the execution of the Intermunicipal Agreement for Life Lion Emergency Medical Services. Clyde 2nd the motion, motion carried.

Next, Paul reported on the status of the properties whose owners have not complied with the on-lot disposal system pumping requirements. He has sent final notice letters to the owners who purchased a property after the pumping and initial violation notices were sent out. The final notice letters give the owners until April 1, 2020 to have their systems pumped. We are down to seven out-of-compliance properties and it was decided to wait until after April 1 before contacting a pumper/hauler to pump the systems on behalf of the Township, after which liens will be levied against the properties to cover the costs of pumping and enforcement.

Next on the agenda, Paul stated that the Floodplain Ordinance will be ready for adoption at the April meeting.

Randy stated that WellSpan has signed and returned a copy of the Reimbursement Agreement for the Urgent Care Facility located at 9 Nathan Lane. Randy went on to say that Becker Engineering has completed and submitted that Chapter 94 report.

For the next item of business, Randy stated that we have received two proposals for the preparation and submission of MS4 Notice of Intent and Waiver Application forms. Steckbeck Engineering submitted a proposal for a fee not to exceed \$2,000.00, while Light-Heigel & Associates submitted a proposal for a fee of \$3,150.00. Both proposals exclude the \$500.00 DEP application fee. After reviewing both proposals, Randy stated that Light-Heigel is proposing to

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do more work which would help to build North Annville's case for a waiver with DEP. Light-Heigel is proposing to conduct a pre-application meeting or phone conference with DEP and they are also proposing to provide a written justification for the waiver request due to the stormwater discharge to impaired surface waters. After discussion, Randy made a motion to utilize the services of Light-Heigel & Associates for work related to the preparation and submission of MS4 Notice of Intent and Waiver Application forms. Clyde 2nd the motion, motion carried.

Next on the agenda, Randy made a motion to reserve 100 tons of salt on the state contract for the 2020-2021 winter season. Adam 2nd the motion, motion carried.

Adam opened and read aloud the two bids for the sealcoating of Russell Rd., Emma Road, portions of Syner Rd. and skin patching. Martin Paving submitted a bid in the amount of \$80,816.25, while Hammaker East submitted a bid in the amount of \$83,991.45. Randy made a motion to award the sealcoating contract, in the amount of \$80,816.25, to Martin Paving. Clyde 2nd the motion, motion carried.

Next, Randy stated that we have obtained two estimates for the replacement of the southward-facing overhead garage doors on the Township building. AIM Garage Doors has submitted an estimate in the amount of \$9,080.00, while Shank Door has submitted an estimate in the amount of \$9,366.00. After reviewing the estimates, Randy stated that AIM Garage Doors is proposing to use openers with ½ horsepower motors while Shank Door is proposing to use openers with 1/3 horsepower motors. Randy made a motion to award the contract for the replacement of the southward-facing overhead garage doors at the Township building to AIM Garage Doors, for the amount of \$9,080.00. Adam 2nd the motion, motion carried.

For the next item of business, Randy stated that PennDOT has authorized North Annville Township to install School Bus Stop Ahead signs on the approach to the school bus stop, on Hill Church Road, for James Hoffman, Jr.'s children. We will also notify the Annville-Cleona School District that PennDOT is recommending that a safer bus stop location be identified.

Randy stated that this year's Lebanon Tire Collection will be held on Wednesday, April 29. Pre-registration is recommended and forms are available on the sign-in table.

For the road report, Randy stated that sweeping is scheduled for March 23-25. Martin Paving will perform two days of crack sealing on various roads this spring. In the near future, Samuelson's Tree Service will be cutting down 22 dead trees along Valley Glen Road. We are in the process of obtaining estimates for patchwork on Russell Rd. & Emma Rd.

For the police report, Chief Farneski stated that the Cleona Police Department responded to 48 calls during the month of February. Five arrests were made, involving an incident at the Pennsy Supply Quarry as well as an incident at an abandoned house on North Mill St. There was also a theft of an automobile on Heilmandale Rd. as well as a theft from a trailer on Clear Spring Rd. The radar speed sign was recently put into use for northbound traffic on Route 934 heading into Bellegrave. The Chief also stated that he is planning to attend the upcoming Road Safety Audit meetings.

For the Planning Commission report, Randy stated that two proposed lots on Harrison Drive were reviewed at the meeting.

No Zoning Hearing Board business was presented for discussion.

Jim Hoffman questioned the reason for the amendment to the Agricultural Security Area (ASA). Paul stated that Brent Kaylor's land in East Hanover Township could not be included in

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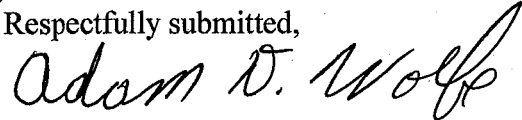
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North Annville's ASA at the time when it was originally adopted. Jim then stated that he would like to place his 10 acres which lie in North Lebanon Township into North Annville's ASA. Paul instructed Jim to contact the Lebanon County Conservation District for an application.

For the final item of business, Ben Bow expressed concern that Starner Excavating was paid to pick up a mattress which was discarded in front of Ben's property on Clear Spring Rd., when Ben was intending to pick it up himself. Adam stated that he picked up the mattress at no cost to the Township.

There being no further business, the meeting was adjourned.

Respectfully submitted,



Adam D. Wolfe, Secretary

Treasurer's Report:

Balance in State Fund February 10, 2020		\$410,587.14
Receipts: PennDOT Liquid Fuels	\$124,643.18	
Fulton Bank (FB) MMA Interest	282.89	
FB GIC Interest	1.68	
PLGIT Interest	<u>3.90</u>	<u>\$124,931.65</u>
Balance after receipts:		\$535,518.79
Disbursements: none		
Balance in State Fund March 9, 2020		\$535,518.79
Balance in General Fund February 10, 2020		\$526,481.47
Receipts: EMC Insurance	\$2,470.55	
District Court	35.93	
District Court	80.99	
Lebanon Co. Probation Dept.	89.30	
Matthew Bartal	275.00	
FB MMA Interest	266.17	
FB GIC Interest	70.17	
PLGIT Interest	20.20	
Keystone Municipal Collections	<u>19,481.11</u>	<u>\$22,789.42</u>
Balance after receipts:		\$549,270.89
Disbursements:		
CK#: 5353 Met-Ed	\$58.84	
5354 Leffler Energy	181.52	
5355 Comcast Cable	126.00	
5356 Leffler Energy	225.89	
5357 PA American Water	37.28	
5358 Reilly, Wolfson, etc.	2,310.00	
5359 Borough of Cleona	5,938.91	
5360 Lebanon Co. Conservation Dist.	5,000.00	

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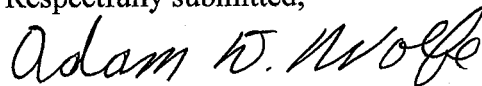
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5361	Toshiba Business Solutions	187.50	
5362	Karl L. Keath, Inc.	181.75	
5363	Daniel B. Krieg	153.50	
5364	Union Water Works Auxiliary	35.00	
5365	AIM Garage Doors	4,540.00	
5366	Starner Excavating	1,494.00	
5367	Barbara Haak	26.36	
5368	Randall Leisure	43.93	
5369	Clyde Meyer	43.93	
5370	Rebekah Sanders	26.36	
5371	Lee Wenger	26.36	
5372	Adam Wolfe	1,222.01	
EFT	IRS	<u>441.43</u>	<u>\$22,300.57</u>
Balance in General Fund March 9, 2020			\$526,970.32
Balance in Public Sewer Fund February 10, 2020			\$27,983.78
Receipts:	Lebanon Valley College	\$178.07	
	FB SMIC Interest	1.42	
	Hill Farm Estate	<u>1,702.14</u>	<u>\$1,881.63</u>
Balance after receipts:			\$29,865.41
Disbursements:			
CK#:	153 Annville Township Authority	<u>\$2,236.25</u>	<u>\$2,236.25</u>
Balance in Public Sewer Fund March 9, 2020			\$27,629.16

Summary:

State Fund	\$535,518.79
General Fund	526,970.32
Escrow Acct.	3,402.65
Public Sewer Fund	<u>27,629.16</u>
Total all Funds:	\$1,093,520.92

Respectfully submitted,



Adam D. Wolfe, Treasurer