

November 11, 2019

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The North Annville Township Board of Supervisors met at the Water Works Fire Hall at 7:30 p.m. on November 11, 2019 for the purpose of a regular monthly meeting. All members were present. Also present were: see attached attendance sheet in minute book.

Randy Leisure, Chairman, called the meeting to order at 7:30 p.m. Clyde Meyer, Vice-Chairman, made a motion to approve the October 14, 2019 meeting minutes as presented in printed form. Randy 2nd the motion, motion carried. Randy then made a motion to adopt the October 14 Treasurer's Report as presented in printed form. Clyde 2nd the motion, motion carried. Adam Wolfe, Secretary-Treasurer, read all the bills for the month. Adam made a motion to pay all bills as read. Clyde 2nd the motion, motion carried.

Next, Paul Bametzreider, Township Solicitor, stated that he spoke with Colleen Gallo, Cleona Borough Solicitor, regarding the second addendum to the Police Services Contract between North Annville Township and Cleona Borough, in accordance with the terms that have been agreed upon between the two municipalities. Paul then stated that his office has sent the Township a check to satisfy the municipal lien on the Lippi property. Adam then asked Paul if the Township can invoice Pennsy Supply for the legal fees incurred in the drafting of the Reimbursement Agreement between Pennsy Supply and North Annville Township, to which Paul replied that the Township can indeed invoice Pennsy for the legal fees. Adam made a motion to approve the Reimbursement Agreement between Pennsy Supply and North Annville Township. Randy 2nd the motion, motion carried. Next, discussion was held with regard to Hill Farm being five weeks overdue on a \$3,469.43 sewer fee invoice and one week overdue on a \$1,610.26 sewer fee invoice. It was decided to reassess the situation in December before taking any type of formal action against Hill Farm. Paul then proceeded to congratulate Randy for his re-election to a new six-year term as a North Annville Township Supervisor.

For the next item of business, Adam read the preliminary 2020 budget. The preliminary budget calls for an opening general fund balance of \$580,000, receipts of \$396,376 and disbursements of \$458,102, leaving an ending balance of \$518,274. The opening state fund balance is expected to be \$425,500 with receipts of \$128,671.50 and disbursements of \$112,500, leaving an ending balance of \$441,671.50. The opening public sewer fund balance is expected to be \$21,000 with receipts of \$53,755 and disbursements of \$54,500, leaving an ending balance of \$20,255. See budget for further details. The preliminary 2020 budget will be posted on the Township's website, publicly advertised and open for public comment until December 9, 2019, when a final 2020 budget will be adopted.

Next on the agenda, Chief Farneski stated that the Cleona Borough Police responded to 79 calls in North Annville Township during the month of October. He has also placed Cleona's radar speed sign on School Creek Lane. A new part-time officer will join Cleona's force in December, which will bring them to four full-time officers and two part-time officers. They are also planning to purchase a new vehicle, bringing to four the total number of police vehicles. They also plan to add another part-time officer.

Randy stated that he will touch base with Les Powell with regard to the annual flushing of the Clear Spring Crossing sewer line.

Randy went on to say that the supervisors will sign the previously-approved Well Span Land Development Plans at the end of tonight's meeting.

With regard to this year's required septic tank pumping, Randy stated that progress is

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being made, with 92 final notices having been mailed by County Planning on October 15th. Don Mock, who owns a property on Boltz Lane, has requested an extension giving him until the end of March 2020 to pump his tank, due to the fact that the property is currently unoccupied and for sale. After discussion, the supervisors decided to deny Mr. Mock's request for an extension.

For an update on the Dean Rock Canada thistle problem, Adam stated that we will monitor the situation next year as this year's growing season has come to an end.

Next, Adam asked Paul if the Township must publicly advertise the 2004 Ford Crown Victoria police cruiser in order to sell it on Municibid.com, to which Paul replied that it would need to be publicly advertised. Adam will investigate the value of the vehicle to determine if public advertising is warranted.

Randy reported that Myerstown Borough sent a letter indicating that they will be withdrawing from the use of the Code Appeals Board and possibly the Lebanon Co. Planning Dept.

For the road viewing report, Randy stated that crack sealing on Clear Spring Rd., Hostetter Lane and Steelstown Rd. will be done this fall and lines were painted last week. For next year, Syner Rd. & Russell Rd. will be seal coated. Road bank mowing is scheduled to take place next week. During road viewing, the supervisors examined the intersection of Syner Rd. & Palmyra-Bellegrove Rd. Adam will send PennDOT a letter regarding this intersection. Randy also stated that the Roadway Safety Audit of the Hill Church Rd. and Route 934 corridors is still a work in progress. Ben Bow stated that loaded dump trucks are depositing a considerable amount of lime slime on Clear Spring Rd. Mark Blauch stated that Pennsy Supply does sweep the road and there is likely little additional action that can be taken to address the issue.

For the fire company report, Randy stated that the supervisors intend to approve the list for Volunteer Firefighter Earned Income Tax Credit eligibility at next month's meeting.

For zoning matters, Randy stated that we will soon be obtaining a new zoning map. Paul stated that the new map will require a signature block and can be adopted by resolution. Paul also stated that the amended FEMA flood maps will likely need to be adopted by ordinance in January 2020.

There being no further business, the meeting was adjourned.

Respectfully submitted,



Adam D. Wolfe, Secretary

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Treasurer's Report:

Balance in State Fund October 14, 2019 \$424,036.59

Receipts: Fulton Bank (FB) MMA Interest \$637.38
FB GIC Interest 4.14
PLGIT Interest 5.14 \$646.66

Balance after receipts: \$424,683.25

Disbursements: none

Balance in State Fund November 11, 2019 \$424,683.25

Balance in General Fund October 14, 2019 \$607,668.14

Receipts: District Court \$21.50
Lebanon Co. Probation Dept. 122.79
PA IOLTA Board 2,821.50
Comcast Cable 7,764.90
Recorder of Deeds 5,169.01
FB MMA Interest 887.70
FB GIC Interest 63.09
PLGIT Interest 26.65
Keystone Municipal Collections 37,819.88 \$54,697.02

Balance after receipts: \$662,365.16

Disbursements:

CK#: 5262 Met-Ed \$43.77
5263 Leffler Energy 240.36
5264 Comcast Cable 123.52
5265 State Workers Insurance Fund 1,219.00
5266 PA American Water 37.28
5267 Jonestown Ag Supply 37.66
5268 Reilly, Wolfson, etc. 2,033.30
5269 Borough of Cleona 5,732.92
5270 Daniel B. Krieg 476.60
5271 Union Water Works Auxiliary 35.00
5272 Royer's Flowers & Gifts 66.76
5273 Adam Wolfe 212.39
5274 Randall Leisure 87.88
5275 Clyde Meyer 87.88
5276 Adam Wolfe 1,238.76
5277 Leffler Energy 235.08
5278 Starner Excavating 3,082.00
5279 John Reigel 31.00
EFT IRS 422.92 \$15,444.08

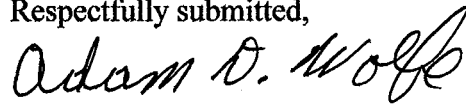
Balance in General Fund November 11, 2019 \$646,921.08

Balance in Public Sewer Fund October 14, 2019		\$18,016.46
Receipts: Pennsy Supply	\$4,210.00	
H. R. Weaver Family Realty	5,606.28	
FB SMIC Interest	<u>1.02</u>	<u>\$9,817.30</u>
Balance after receipts:		\$27,833.76
Disbursements:		
CK#: 149 Annville Township Authority	<u>\$6,299.93</u>	<u>\$6,299.93</u>
Balance in Public Sewer Fund November 11, 2019		\$21,533.83

Summary:

State Fund	\$424,683.25
General Fund	646,921.08
Escrow Acct.	3,402.65
Public Sewer Fund	<u>21,533.83</u>
Total all Funds:	\$1,096,540.81

Respectfully submitted,



Adam D. Wolfe, Treasurer