

July 8, 2019

Page 1 of 4

The North Annville Township Board of Supervisors met at the Water Works Fire Hall at 7:30 p.m. on July 8, 2019 for the purpose of a regular monthly meeting. All members were present. Also present were: see attached attendance sheet in minute book.

Randy Leisure, Chairman, called the meeting to order at 7:30 p.m. Clyde Meyer, Vice-Chairman, made a motion to approve the June 10, 2019 meeting minutes as presented in printed form. Randy 2nd the motion, motion carried. Randy then made a motion to adopt the June 10 Treasurer's Report as presented in printed form. Clyde 2nd the motion, motion carried. Adam Wolfe, Secretary-Treasurer, read all the bills for the month. Adam made a motion to pay all bills as read. Clyde 2nd the motion, motion carried.

Paul Bametzreider, Township Solicitor, stated that, after last month's meeting, there was concern regarding the use of recording devices during meetings. Paul stated that recording devices are permitted to be used during meetings. Randy stated that the concern pertained to the unannounced use of recording devices during meetings. Paul then went on to state that he has not yet made contact with Dino Faiola with regard to the reimbursement agreement between Pennsy Supply and North Annville Township. Paul will contact Dino in time for next month's meeting.

With regard to the draft solar farm ordinance, Randy stated that the Planning Commission reviewed the ordinance and has some questions pertaining to lot coverage. County Planning has not yet reviewed the draft ordinance.

Next, Paul stated that he finished the Volunteer Firefighter Earned Income Tax Credit Resolution (Resolution) shortly after last month's meeting. Paul will now compare the Resolution with Ordinance No. 1-2019 and the Emergency Services Advisory Committee will review the Resolution with the goal of the supervisors being able to adopt the Resolution at the August meeting. Paul went on to state that he finished the Installation and Maintenance Agreement for the proposed Gruber Small Flow Treatment Facility (Agreement) and will now send the Agreement to the Gruber's engineer. The Township should require the Grubers to post a \$2,500 bond, to be used in the event that the Township has to incur costs related to the treatment facility. In addition, the adoption of the Gruber planning module will constitute an official revision to the North Annville Township 537 Plan. Paul then questioned whether or not the supervisors would like him to review the draft Emergency Medical Services Agreement (Agreement) with Life Lion EMS. Randy stated that an Agreement specifically tailored to North Annville Township will be forthcoming. Coverage by Life Lion EMS is currently scheduled to start on September 1, 2019, with the ambulance potentially being housed at either the Ono Fire Co. or the Jonestown Fire Co. The coverage by Life Lion EMS will cost North Annville Township approx. \$12,000.00 per year plus a portion of any rental charges incurred. Life Lion EMS will invoice for their services on a quarterly basis and the Agreement will be for either a three or five year period.

For the road report, Randy stated that revised plans for PennDOT's 2020 Syner Rd. Bridge Project are available for review and comment at the Township building until July 17. Mark Blauch then questioned the timing of the box culvert replacement near the intersection of Hill Church Rd. & Route 934. The project is tentatively scheduled for the 2021 construction season.

For the next item of business, Randy stated that the new website administrator has

July 8, 2019

Page 2 of 4

updated the Township's website and is making progress with adding ordinances and historical meeting minutes. Laura LeBeau questioned whether or not advance meeting agendas will be made available on the website. Randy stated that advance meeting agendas have historically not been standard practice in order to allow for residents to not have to "get on the agenda" to speak at a meeting, but the supervisors will look into whether or not we would like to modify the current practice.

For matters pertaining to police, Randy stated that North Annville residents are invited to Cleona Borough's National Night Out, which will be held on August 6th at the Cleona Playground. With regard to the future of the North Annville Police Dept. (Dept.), Randy stated that the supervisors are considering disbanding the Dept. We currently receive the overwhelming majority of our police coverage from the Cleona Borough Police Dept., with Chief Bartal having been retained in an administrative capacity when North Annville originally contracted with Cleona in June 2014. The elimination of the North Annville Police Dept. will save money which can be put toward the cost of ambulance coverage. Tammy Blauch questioned who will do all of the North Annville Police Department's paperwork if the Department is disbanded. Adam stated that there will be substantially less paperwork and required reporting since the Department will no longer exist. Laura LeBeau questioned Chief Bartal's current status. Paul stated that he serves part-time and is currently suspended, meaning that he is not receiving any compensation. Laura then questioned whether or not there is any police equipment which will be sold upon the disbanding of the Department. Randy stated that there is equipment which will be sold as per the bidding requirements. Laura then questioned whether or not there must be multiple readings of the resolution to disband the Department, to which Paul replied that multiple readings are not required.

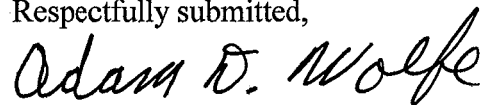
No further Planning Commission or Zoning Hearing Board business was presented for discussion.

Tammy Blauch stated that the Emergency Services Advisory Committee provided a list of potential candidates for the fifth member on the Committee. Randy stated that the supervisors will talk to the individuals whose names are on the list. Laura LeBeau questioned what tax credit the volunteer firefighters will become eligible for after the supervisors pass the resolution. Randy stated that it will be an earned income tax credit, which is being adopted under a statewide law. The fire chiefs will annually submit a list of eligible volunteer firefighters to the supervisors. Volunteer firefighters can also apply for a state tax credit.

Eric Brummer questioned whether or not records for small flow treatment facilities are open to the public. Paul stated that such records are indeed open to the public and that operators of small flow treatment facilities must submit an annual report. Randy then reminded everyone to have his/her on-lot disposal system tanks pumped by the due date.

There being no further business, the meeting was adjourned.

Respectfully submitted,



Adam D. Wolfe, Secretary

July 8, 2019

Page 3 of 4

Treasurer's Report:

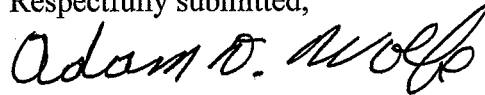
Balance in State Fund June 10, 2019		\$485,489.93
Receipts: Fulton Bank (FB) MMA Interest	\$826.77	
FB GIC Interest	12.96	
PLGIT Plus Interest	39.71	
PLGIT Interest	<u>6.09</u>	<u>\$885.53</u>
Balance after receipts:		\$486,375.46
Disbursements: none		
Balance in State Fund July 8, 2019		\$486,375.46
Balance in General Fund June 10, 2019		\$570,519.68
Receipts: Recorder of Deeds	\$5,759.95	
Lebanon Co. Probation Dept.	396.30	
FB MMA Interest	829.00	
FB GIC Interest	163.40	
PLGIT Plus Interest	10.10	
PLGIT Interest	31.53	
Keystone Municipal Collections	<u>10,370.46</u>	<u>\$17,560.74</u>
Balance after receipts:		\$588,080.42
Disbursements:		
CK#: 5182 Met-Ed	\$43.47	
5183 Comcast Cable	122.60	
5184 Leffler Energy	468.23	
5185 Pennsy Supply	565.05	
5186 P & N Excavating, Inc.	765.00	
5187 PA American Water	37.28	
5188 Union Water Works Auxiliary	35.00	
5189 Reilly, Wolfson Law Offices	1,782.00	
5190 Nolt Paving LLC	5,781.00	
5191 Highway Materials, Inc.	1,255.75	
5192 Starner Excavating	3,896.00	
5193 Borough of Cleona	5,980.43	
5194 Gaye DeShong	140.00	
5195 Randall Leisure	43.93	
5196 Clyde Meyer	43.93	
5197 Adam Wolfe	1,194.81	
5198 Keystone Municipal Collections	74.42	
EFT Fulton Bank	53.00	
EFT PA Department of Revenue	167.59	
EFT PA U.C. Fund	0.30	
EFT IRS	<u>850.69</u>	<u>\$23,300.48</u>
Balance in General Fund July 8, 2019		\$564,779.94

Balance in Public Sewer Fund June 10, 2019		\$25,964.85
Receipts: FB SMIC Interest	<u>\$1.10</u>	<u>\$1.10</u>
Balance after receipts:		\$25,965.95
Disbursements:		
CK#: 145 Annville Township Authority	<u>\$6,798.94</u>	<u>\$6,798.94</u>
Balance in Public Sewer Fund July 8, 2019		\$19,167.01

Summary:

State Fund	\$486,375.46
General Fund	564,779.94
Escrow Acct.	3,402.65
Public Sewer Fund	<u>19,167.01</u>
Total all Funds:	\$1,073,725.06

Respectfully submitted,



Adam D. Wolfe, Treasurer