

December 9, 2019

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The North Annville Township Board of Supervisors met at the Water Works Fire Hall at 7:30 p.m. on December 9, 2019 for the purpose of a regular monthly meeting. All members were present. Also present were: see attached attendance sheet in minute book.

Randy Leisure, Chairman, called the meeting to order at 7:30 p.m. Clyde Meyer, Vice-Chairman, made a motion to approve the November 11, 2019 meeting minutes as presented in printed form. Randy 2nd the motion, motion carried. Randy then made a motion to adopt the November 11 Treasurer's Report as presented in printed form. Clyde 2nd the motion, motion carried. Adam Wolfe, Secretary-Treasurer, read all the bills for the month. Adam made a motion to pay all bills as read. Clyde 2nd the motion, motion carried.

Paul Bametzreider, Township Solicitor, presented the supervisors with the Second Addendum to Joint Municipal Agreement for Law Enforcement Services. The purpose of the Second Addendum is to extend the Law Enforcement Services Agreement between North Annville Township and Cleona Borough for an additional three years, commencing on January 1, 2020 and continuing through December 31, 2022. The cost to North Annville Township for 2020 will be \$70,000.00, the cost for 2021 will be \$73,000.00 and the cost for 2022 will be \$76,000.00. The Second Addendum will require that the Cleona Police Dept. place the radar speed sign at locations desired by North Annville Township at regular intervals and be responsible for the moving of the radar speed sign to different locations within the Township. Other than the stated changes, the original Law Enforcement Services Agreement and previous Addendum will remain in full force and effect. Adam made a motion to approve the Second Addendum to Joint Municipal Agreement for Law Enforcement Services. Clyde 2nd the motion, motion carried.

Next, Paul stated that on November 26 he sent out 30-day notices to the property owners who have failed to comply with the on-lot disposal system pumping requirements. The notice gives the property owners until December 26, 2019 to come into compliance with the pumping requirements. Failure to do so will result in the Township entering the premises to pump the tank and then filing a lien against the property for the cost of pumping the tank plus the cost of filing the report as well as any and all attorney's fees and costs incurred by the Township.

Next, Paul stated that new floodplain regulations will be forthcoming at the beginning of 2020. It was decided that Adam will be the point of contact for the Township and we will attempt to utilize the Lebanon County Planning Department as the Floodplain Administrator. For the question of how to enforce the floodplain regulations, Paul stated that we cannot charge with a misdemeanor so it was instead decided to utilize the civil offense option, which carries a fine of \$1,000.00. On the question of how restrictive to make the new floodplain ordinance, it was decided to maintain the same level of restriction as the current ordinance.

Next on the agenda, Paul advised the supervisors to hold in escrow a \$7,000.00 check, received from Reamstown Mutual Insurance Co., until Jeanette Kettering begins to demolish her single family dwelling, located along Russell Rd., which was recently damaged by a fire.

Next, Paul stated that no specific Life Lion EMS Agreement has been received as of yet.

For the next item of business, Adam made a motion to release the Transcontinental Gas Pipe Line Company LLC from any future road repairs, close the driveway construction permits, close the utility construction permits and cancel the Certificate of Insurance. Clyde 2nd the motion, motion carried.

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Next, Randy made a motion to approve the 2019-2020 Stray Housing Agreement, between the Lebanon County Humane Society and North Annville Township, to provide for the disposition of only stray dogs and not cats, at a cost to North Annville Township of \$50.00 per dog. Clyde 2nd the motion, motion carried. The Agreement shall cover the period of October 1, 2019 - September 30, 2020.

Next on the agenda, Clyde made a motion to approve the year 2020 meeting dates as printed to be publicly advertised. Randy 2nd the motion, motion carried. The meeting dates and locations will follow the same schedule as in previous years, with the Planning Commission meeting in the Township office on the first Monday of the month at 7:30 p.m., with the exception of September, when the meeting will be held on the first Tuesday. The supervisor's monthly meetings will continue to be held on the second Monday of the month at 7:30 p.m. at the Union Water Works Fire Hall. The supervisors will meet to re-organize on January 6, 2020 at 6:30 p.m. in the Township office.

For the next item of business, Randy made a motion to approve the Bellegrove Fire Co. list as well as the Union Water Works Fire Co. list of volunteers eligible to receive the Earned Income Tax Credit for the eligibility period covering November 1, 2018 - October 31, 2019. Adam 2nd the motion, motion carried.

Next, Adam read the final 2020 budget. The budget includes a beginning general fund balance of \$530,000.00, receipts of \$393,376 and expenses of \$370,602, leaving an ending general fund balance of \$552,774.00. The state fund beginning balance is shown as \$425,000.00 with receipts of \$126,171.50 and expenses of \$112,500, leaving an ending state fund balance of \$438,671.50. The public sewer fund beginning balance is shown as \$21,000.00 with receipts of \$53,755 and expenses of \$54,500, leaving an ending public sewer fund balance of \$20,255.00. See budget for further details. Randy explained that the main difference between the preliminary budget and the final budget is the removal of the refund to the Transcontinental Gas Pipe Line Company, as that was completed earlier in tonight's meeting. Randy also stated that the expected receipts in the budget are higher than the expected disbursements. Adam made a motion to approve the 2020 budget as read and publicly advertised. Clyde 2nd the motion, motion carried.

Next on the agenda, Randy made a motion to approve the sale of the 2004 Ford Crown Victoria to 911 Rapid Response for a sale price of \$750.00 in store credit at 911 Rapid Response. Adam 2nd the motion, motion carried.

For the police report, Officer Henning of the Cleona Borough Police Department stated that his Department responded to 126 calls in November, with 45 of those calls being in North Annville Township. Included in the call volume were two drug arrests, one disorderly conduct and two fugitives. Additionally, the radar speed sign was posted along School Creek Lane. Lastly, the Cleona Police Department is in the process of hiring an additional part-time officer, who is expected to begin working in January 2020.

No Planning Commission business was presented for discussion, nor was any Zoning Hearing Board or fire company business. Travis Starner reported that the roads are in good shape.

For the final item of business, Randy stated that the supervisors recently met with representatives of Wilson Consulting Group and Lebanon County with regard to the County-

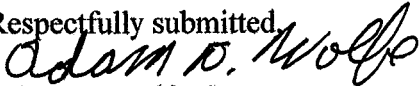
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owned bridges on Yorty's Bridge Rd. and Syner Rd. Additionally, Randy stated that the Roadway Safety Audit of the Hill Church Rd. & North State Route 934 corridors has been approved, with a stakeholder meeting anticipated for early 2020.

There being no further business, the meeting was adjourned.

Respectfully submitted,


Adam D. Wolfe, Secretary

Treasurer's Report:

Balance in State Fund November 11, 2019		\$424,683.25
Receipts: Fulton Bank (FB) MMA Interest	\$406.59	
FB GIC Interest	2.54	
PLGIT Interest	<u>4.38</u>	<u>\$413.51</u>
Balance after receipts:		\$425,096.76
Disbursements: none		
Balance in State Fund December 9, 2019		\$425,096.76

Balance in General Fund November 11, 2019		\$646,921.08
Receipts: District Court	\$278.53	
PA State Police Fines	912.63	
Bowman's Insurance Agency	423.00	
Recorder of Deeds	4,686.85	
Reamstown Mutual Insurance Co.	7,000.00	
ISM Construction	1,035.00	
U.S. Postal Service	1.00	
FB MMA Interest	566.27	
FB GIC Interest	54.89	
PLGIT Interest	22.68	
Keystone Municipal Collections	<u>14,293.54</u>	<u>\$29,274.39</u>
Balance after receipts:		\$676,195.47

Disbursements:

CK#: 5280 Met-Ed	\$43.77
5281 Miller & Bixler Auto Parts	20.61
5282 Leffler Energy	152.54
5283 Comcast Cable	123.52
5284 PA American Water	37.28
5285 Jonestown Ag Supply	13.95
5286 PSATS	1,005.00
5287 Union Water Works Auxiliary	35.00
5288 MJR Equipment	490.98
5289 Binkley & Hurst	167.60

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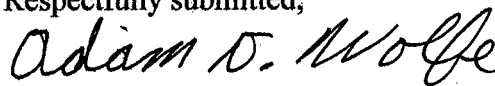
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5290	Alpha Space Control Co.	7,593.73	
5291	Borough of Cleona	5,585.95	
5292	Lancaster Truck Bodies	372.15	
5293	Starner Excavating	3,820.00	
5294	Transco. Gas Pipe Line Co.	100,000.00	
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5296	Pennsy Supply	573.17	
5297	Martin Paving, Inc.	9,548.50	
5298	Reilly, Wolfson, etc.	1,551.00	
5299	Randall Leisure	43.93	
5300	Clyde Meyer	43.93	
5301	Adam Wolfe	1,194.81	
5302	Calvin Hostetter	807.21	
5303	Adam Wolfe	144.12	
5304	VOID	VOID	
	EFT IRS	<u>562.91</u>	<u>\$138,931.66</u>
Balance in General Fund December 9, 2019			\$537,263.81
Balance in Public Sewer Fund November 11, 2019			\$21,533.83
Receipts:	Hill Farm Estate	\$3,469.43	
	Hill Farm Estate	1,610.26	
	Lebanon Valley College	422.44	
	FB SMIC Interest	<u>0.88</u>	<u>\$5,503.01</u>
Balance after receipts:			\$27,036.84
Disbursements:			
CK#:	150 Annville Township Authority	<u>\$1,651.61</u>	<u>\$1,651.61</u>
Balance in Public Sewer Fund December 9, 2019			\$25,385.23

Summary:

State Fund	\$425,096.76
General Fund	537,263.81
Escrow Acct.	3,402.65
Public Sewer Fund	<u>25,385.23</u>
Total all Funds:	\$991,148.45

Respectfully submitted,



Adam D. Wolfe, Treasurer